

**Tamil Nadu Arasu Cable TV Corporation Limited (TACTV)**  
(A Government of Tamil Nadu Undertaking)

**TENDER DOCUMENT**

**Tender for selection of Telecom Service Provider for the provision of Bandwidth drops for the transport of digital signals from Digital Addressable System (DAS) of TACTV Headend, Nungambakkam, Chennai-600 034 to different places in Tamil Nadu on Rate Contract basis.**

**Tender No: TACTV/002/Bandwidth-Rate Contract/2017 dated 11.11.2017.**

<b>Sl.No.</b>	<b>:</b>
<b>Issued to</b>	<b>:</b>
<b>Receipt No. and date</b>	<b>:</b>
<b>Tender opening date</b>	<b>: 11.12.2017</b>
<b>Cost of Tender document</b>	<b>: Rs.1,000/-</b>

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## **IMPORTANT NOTICE**

This tender procedure is governed by the Tamil Nadu Transparency in Tenders Act, 1998 and the Tamil Nadu Transparency in Tender Rules, 2000 as amended from time to time. In case of any conflict between the terms and conditions in the tender document and the Tamil Nadu Transparency in Tenders Act, 1998 and The Tamil Nadu Transparency in Tender Rules, 2000 the Act and Rules shall prevail.

**TAMIL NADU ARASU CABLE TV CORPORATION LIMITED (TACTV)**  
**(A Government of Tamil Nadu Undertaking)**

**TENDER NOTICE**

Tender No: TACTV/002/Bandwidth-Rate Contract/2017 dated 11.11.2017.

Tamil Nadu Arasu Cable TV Corporation (TACTV) invites sealed tenders from Telecom Service Providers for the provision of Bandwidth drops for the transport of digital signals from Digital Addressable System (DAS) of TACTV Headend, Nungambakkam, Chennai to 100 locations in Tamil Nadu on Rate Contract basis. The details of the tender are given hereunder:

1	Tender Inviting Authority	Managing Director, Tamil Nadu Arasu Cable TV Corporation Ltd., No.34/123, Dugar Towers, 6 <sup>th</sup> Floor, Marshalls Road, Egmore, Chennai - 600 008. Ph: 044-28432911, Fax:044-28432913 Email: <a href="mailto:tactv@tactv.in">tactv@tactv.in</a> , Website: <a href="http://www.tactv.in">www.tactv.in</a>
2	Name of the Work	Tender for selection of Telecom Service Provider for provision of Bandwidth drops for the transport of digital signals from Digital Addressable System (DAS) of TACTV Headend, Nungambakkam, Chennai to 100 locations in Tamil Nadu on Rate Contract basis.
3	Tender documents available place, cost and due date for obtaining tender	Tender documents can be purchased on all working days from <b>15.11.2017</b> to <b>9.12.2017</b> between <b>11.00 AM</b> and <b>03.00 PM</b> from the address mentioned in Sl.No.(1) above on payment of Rs.1000/- by way of Demand Draft drawn on any Indian Nationalised / Scheduled Commercial Bank in favour of "Tamil Nadu Arasu Cable TV Corporation Limited" payable at Chennai. Alternatively, Tender documents can be downloaded at free of cost from TACTV's website <a href="http://www.tactv.in">www.tactv.in</a> and <a href="http://www.tenders.tn.gov.in">www.tenders.tn.gov.in</a> .
4	Earnest Money Deposit (EMD)	Rs.10,00,000/- (Rupees Ten Lakhs only) in the form of a Demand Draft drawn on any Indian Nationalised / Scheduled Commercial Bank in favour of "Tamil Nadu Arasu Cable TV Corporation Limited", payable at Chennai.
5	Date, Time and place of Pre bid meeting	<b>27.11.2017</b> at <b>11.00 AM</b> at the address mentioned in Sl.No.(1) above.
6	Due Date, Time and Place of Submission of the above Tender	<b>11.12.2017</b> up to <b>03.00 PM</b> at the address mentioned in Sl.No.(1) above.
7	Date, Time and Place of Tender Opening	<b>11.12.2017</b> at <b>03.30 PM</b> at the address mentioned in Sl.No.(1) above.

**Managing Director**

## **1. PREAMBLE**

Tamil Nadu Arasu Cable TV Corporation Limited (TACTV) is a Government of Tamil Nadu undertaking, incorporated under the Companies Act, 1956 with an aim to provide high quality cable signals to the public through Local Cable Operators at an affordable cost. The service provided by the TACTV is a welfare step taken by the Government in the interest of the public and Cable TV operators. TACTV also operates Arasu e-SevaiCentres in all Taluks of Tamil Nadu with an objective of making e - Governance services available to the common man at affordable cost and Arasu e-SevaiCentres have been established in 468 locations in Tamil Nadu. Tamil Nadu Government has also mandated TACTV to offer high quality, low cost internet services to every household in Tamil Nadu.

Subsequent to the approval of DAS license to Tamil Nadu Arasu Cable TV Corporation (TACTV), the Chennai Digital Headend is upgraded to a minimum of 300 SD Channels and 30 HD Channels. As the Compression Technology has moved from MPEG 2 to MPEG 4, the upgradation of the Chennai Digital Headend is done with MPEG 4 Compression Equipments such as IRD's, Encoders, Multiplexers, Network Management Systems, Transport Stream Processors etc. Through this upgradation, it is ensured that the Chennai Digital Headend is compatible with all future technological requirements like 4k , UHD etc. The digital head end at Chennai is transporting signals to districts and Taluks across Tamil Nadu. TACTV is planning for expansion to 400 SD Channels and 100 HD Channels. With this expansion, TACTV will easily migrate to more channel offerings in future (SD & HD), with the simple addition of Encoders for Pay channels without any alterations in the remaining system. The remaining system of equipments like IRDs, Multiplexer, Proposed CAS & SMS, EDGE QAM will remain the same, giving a flexibility to add more number of channels quickly to the TACTV viewers. The future Expansion will ensure offerings of 500 channels (in SD & HD) to enrich the viewing experience of TACTV Customers.

The Chennai Digital Head end IP stream output, is presently carrying 300 Standard Definition and 30 High Definition Channels in MPEG 4 format as optical signal for transportation through TSP's network and handed over as drops in various places across Tamil Nadu as optical signal which is fed to EDGE QAM for conversion to RF signals.

TACTV will also manage insertion of local channels at remote sites through appropriate equipment's installed at remote sites.

By sending the ECM & EEM signals from the Headend, these channels will be scrambled and added to the main channels through EDGE QAM in the remote site for distribution to different locations.

Basically the single digital IP stream output of the Chennai head end will be handed over to the successful tenderer at Chennai head end as optical signal who will in turn transport the single digital IP stream to “n” locations on multicast mode.

In order to expand the coverage, this tender invites bids from large Telecom Service providers who have Class “A” ISP License to provide Bandwidth at required location of required capacity across Tamil Nadu as and when the requirement is communicated to the successful tenderer by TACTV. It will be a rate contract that will be valid for two years with an option to renew for one more year at the discretion of TACTV.

The Tender notification has been published fixing the date of opening of tender as 11.12.2017.

## 2. QUALIFICATION CRITERIA

Clause	Qualification Criteria	Supporting Document
(a)	The tenderer should be a registered legal entity and existing for at least five years (as of 31st March 2017) for supplying the items in the tender.	(i) In case of Private / Public Limited Companies, <ul style="list-style-type: none"> <li>• Copy of Incorporation Certificate issued by the Registrar of Companies</li> <li>• Copy of Memorandum and Articles of Association</li> </ul> (ii) In case of Partnership Firm, <ul style="list-style-type: none"> <li>• Registered Partnership deed</li> </ul> (iii) In case of Proprietorship Firm, <ul style="list-style-type: none"> <li>• Copy of GST Registration Certificate .</li> </ul>
(b)	The tenderer should be a holder of: 1. Bidder must be a class-A ISP license holder from DoT, Govt. of India 2 Bidder must possess	DOT license is to be submitted

<b>Clause</b>	<b>Qualification Criteria</b>	<b>Supporting Document</b>
	UASL (Unified Access Service License)	
(c)	The tenderer will have experience of commissioning and maintaining similar network connectivity for a period 3 to 5 years	Valid credentials from the customer to be attached.
(d)	The Tenderer should have a valid ISO 27001:2005, ISO 20000-1:2011, TL9000 certificate	Valid Certificates to be attached
(e)	The tenderer should have reported an Average Annual Turnover of Rs.500 Crores in the last three consecutive financial years i.e. 2014-15, 2015-16 and 2016-17.	(i) The average annual turnover statement duly certified by Chartered Accountant as per Annexure VI. (ii) The Annual Report/ certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years.
(f)	The tenderer should have full-fledged office in Tamil Nadu and points of presence across Tamil Nadu	The agency should submit self certified office address at Chennai and Points of Presence across Tamil Nadu.
(g)	In case of MPLS VPN connectivity the tenderer must be valid licensed provider .	Valid documentary evidence required as VPN service provider from DoT.
(h)	The bidder should have Network management center (NOC) with DR facility, at two different facilities in India.	Self-certificate by authorized signatory of the company to be submitted giving details of Primary NOC & Secondary NOC.
(i)	The tenderer should have his own original network	Self-declaration to be submitted



<b>Clause</b>	<b>Qualification Criteria</b>	<b>Supporting Document</b>
	and he should not provide network taken on lease from third party vendors.	
(j)	The Tenderer should be registered under GST Act	Registration certificate as a firm under GST Act.
(k)	The Tenderer should have PAN number issued by Income Tax Department.	Copy of PAN allotment Certificate/ PANCARD issued by Income Tax Department.
(l)	The Tenderer should not have been blacklisted for supply of any items or services to TACTV or any other Government agency.	The declaration form as per Annexure V.

### **3. LANGUAGE OF THE TENDER**

The Tender prepared by the tenderer as well as all correspondences and documents relating to the Tender shall be in English language only. If the supporting documents are in a language other than English/Tamil, the notarized translated English version of the documents should also be enclosed. Tender received without such translation copy will be rejected.

### **4. PURCHASE OF TENDER DOCUMENTS**

- (a) The tender document shall be obtained from Tamil Nadu Arasu Cable TV Corporation Limited (TACTV), No.34 /123, 6th Floor, Dugar Towers, Marshalls Road, Egmore, Chennai - 600 008 on payment of Rs.1000/-payable in the form of Demand Draft drawn on any Indian Nationalised/ Scheduled Commercial Bank in favour of "Tamil Nadu Arasu Cable TV Corporation Ltd" payable at Chennai or it can be downloaded from [www.tactv.in](http://www.tactv.in) and [www.tenders.tn.gov.in](http://www.tenders.tn.gov.in) free of cost. For the downloaded tender document, the tenderer need not enclose the tender document cost but should give a declaration for not having tampered the Tender document downloaded.
- (b) The tender document can be purchased on all working days between 11.00 AM and 03.00 PM from 15.11.2017 to 9.12.2017.

## **5. PREBID MEETING**

There will be a pre-bid meeting on 27.11.2017 at 11.00 A.M. in the Head Office of TACTV, No.34/123, 6th Floor, Dugar Towers, Marshalls Road, Egmore, Chennai - 600 008 during which the prospective tenderers can get clarifications about the tender. The tenderers shall send their queries in writing if any so as to reach TACTV at least two days prior to the pre-bid meeting date. The tenderers may also check the websites [www.tactv.in](http://www.tactv.in) and [www.tenders.tn.gov.in](http://www.tenders.tn.gov.in) for up to date information like change in date / venue etc., of pre-bid meeting as TACTV may not be able to identify and communicate with the prospective bidders at this stage. Non attending of pre-bid meeting is not a disqualification.

## **6. CLARIFICATION ON THE TENDER DOCUMENT**

Any discrepancies, omissions, ambiguities or conflicts in the tender document or any doubts as to their meaning and any request for clarification must be sent in writing to "The Managing Director, Tamil Nadu Arasu Cable TV Corporation Limited (TACTV), No.34 /123, 6th Floor, Dugar Towers, Marshalls Road, Egmore, Chennai - 600 008". The Managing Director will review the same, and where information sought is not clearly indicated or specified in the tender documents, will issue a clarifying bulletin to all those who have purchased the tender documents and will also upload such clarification on [www.tactv.in](http://www.tactv.in) and [www.tenders.tn.gov.in](http://www.tenders.tn.gov.in). The Managing Director will neither make nor be responsible for any oral instructions. Request for clarification should be brought to the notice of the Managing Director, in writing, before 48 hours of the opening of the tender.

## **7. AMENDMENT OF TENDER DOCUMENT**

TACTV whether on its own initiative or as a result of a query, suggestion or comment of an Applicant or a Respondent, may modify the tender document by issuing an addendum or a corrigendum at any time before the opening of the tender. Any such addendum or corrigendum will be communicated to all the tenderers who had purchased the tender documents and also will be uploaded on [www.tactv.in](http://www.tactv.in) and [www.tenders.tn.gov.in](http://www.tenders.tn.gov.in) and the same will be binding on all Applicants or Respondents or Tenderers, as the case may be.

## **8. AUTHORISATION OF THE TENDERER**

The Tender should be signed on each page by the tenderer or by the person who is duly authorized for the same by the single applicant.

## **9. SUBMISSION OF TENDER IN TWO COVER SYSTEM**

- (a) Every page of the terms and conditions of the tender document should be signed and enclosed with the tender, in token of having accepted the tender conditions, failing which the tender will be rejected summarily.
- (b) Tenders should be submitted in two parts:
  - (i) Part I will cover technical bid and
  - (ii) Part II will cover price bid. This must be placed in a separate cover along with covering letter superscripting "Part II-Price Bid". Tenderers should ensure submission of all documents along with Part-I and Part II proposal as per the Check list given in Annexure - IX.
- (c) Tenderers are requested to submit Part I and Part II in separate sealed covers superscripting as Part I and Part II respectively. These two Parts namely Part I and Part II must be placed in a separate (third) sealed cover superscripted as "Tender for selection of Telecom Service Provider for provision of Bandwidth-Rate Contract" and addressed to "The Managing Director, Tamil Nadu ArasuCable TV Corporation Limited (TACTV), No.34/123, 6th Floor, Dugar Towers, Marshalls Road, Egmore, Chennai - 600 008", containing the name and address of the tenderer. Tenders submitted with unsealed cover would be summarily rejected.
- (d) Tenders should be dropped only in the tender box kept at "Tamil Nadu Arasu Cable TV Corporation Limited, No.34/123, 6th Floor, Dugar Towers, Marshalls Road, Egmore, Chennai - 600 008" on or before 3.00 PM on 11.12.2017". Tenders will not be received by hand.
- (e) Alternatively, the tenders can be submitted through registered post so as to reach the above address on or before 3.00 PM on 11.12.2017. Tenders received after the specified time will not be considered and TACTV will not be liable or responsible for any postal delays.
- (f) A tender once submitted shall not be permitted to be altered or amended.

## **10. EARNEST MONEY DEPOSIT**

- (a) The Tender should be accompanied by an Earnest Money Deposit (EMD) to the value of Rs.10,00,000/- (Rupees Ten Lakhs only) in the form of a Demand Draft or Banker's cheque drawn on any Indian Nationalised/Scheduled Commercial Bank in favour of "Tamil Nadu Arasu Cable TV Corporation Limited", payable at Chennai. The EMD in any other form will not be accepted. The Earnest Money Deposit will be returned to the unsuccessful tenderers.
- (b) The Earnest Money Deposit will be retained in the case of successful tenderer and it will not earn any interest and will be dealt with, as provided in the terms and conditions of the tender.
- (c) Any request of the tenderer, under any circumstances claiming exemption from payment of EMD will be rejected and their Part II price offer will not be opened.
- (d) The amount remitted towards EMD is liable to be forfeited in case the tenderer fails to execute the contract after submission of the tender or after acceptance of the offer by TACTV or fail to sign the Agreement or to remit the Security Deposit.

## **11. VALIDITY**

The rate quoted in the Tender should be valid for the acceptance by the TACTV, for a minimum period of **180 days** from the date of opening of the Tender. Escalation in the rates will not be entertained under any circumstances.

## **12. OPENING AND EVALUATION OF THE TENDER**

- (a) The tenders received upto 3.00 PM as per the office clock on 11.12.2017 will be taken up for opening. Tenders received after specified date and time will not be accepted. The Tender will be opened by the Managing Director of Tamil Nadu Arasu Cable TV Corporation Limited or by the Person/ Committee authorized by him at 3.30 PM on the same day in the presence of the available tenderers/ representatives of the tenderers who choose to be present. The tenderers or their authorized agents are allowed to be present at the time of opening of the tenders.

- (b) The Managing Director of Tamil Nadu Arasu Cable TV Corporation Limited or Person/Committee authorized by him will inform the attested and unattested corrections, before the tenderers and sign all such corrections in the presence of the tenderers. If any of the tenderers or agents are not present then, in such cases the Person/Committee will open the tender of the absentee tenderer and list out the unattested corrections and communicate it to them. The absentee tenderer should accept the corrections without any question whatsoever.
- (c) If the date fixed for opening of the tender happens to be a Government holiday, the sealed tenders will be received up to 3.00 PM on the next working day and opened at 3.30 PM on the same day.
- (d) The Technical bid will be evaluated by Tender Scrutiny Committee to be constituted by Managing Director of TACTV in terms of the qualification Criteria. The Committee reserves the right to disqualify any of the tender in case the Committee is not satisfied with the documents furnished, including the past performances.
- (e) For those tenderers who have already worked or working with TACTV, their previous performance in TACTV would be the mandatory criteria for selection. If any unsatisfactory performances of those tenderers are found, their tenders will be straight away rejected. The Unsatisfactory performance is defined as:
  - (i) Non responsiveness after getting the Purchase order, Delay in supply, installation of the ordered items etc.,
  - (ii) Lack of communication about the delay in deliveries, Installation etc.,
- (f) Poor warranty support etc.,
- (g) TACTV may also arrange for field inspection to verify their pre-qualifying conditions before opening of Part II cover and in case if any failure to satisfy the requirements, their Tender will be rejected and their Part-II Cover will not be opened.
- (h) The tenders that do not confirm to the tender conditions and tenders from firms without adequate capabilities for execution of the project as per tender requirements shall be liable for rejection straight away, specifying the reason. All eligible tenders will be considered for further evaluation. The decision of TACTV should be final in this regard.
- (i) Technical Bid will be examined by the evaluation committee on the basis of responsiveness to the scope of work, applying the evaluation criteria specified elsewhere in the tender.

- (j) During the technical evaluation, TACTV at its discretion may call upon the bidder to give their presentation on their offer, to explain their capability to undertake the project and to respond to any question from TACTV
- (k) The tenderers declared as qualified by the Committee, will be informed the date of opening of Part II (Price bid).

### **13. PRICE OFFER**

- (a) The Price bid should be kept only in the Part II cover.
- (b) The price bid should be prepared as per Annexure-VIII.
- (c) Tenderers should quote for all the items specified in the tender. Price bids without quotes for all items would summarily be rejected.
- (d) The price quoted by the tenderer shall include cost and expenses on all counts viz. cost of equipment, materials, tools/ techniques/ methodologies, manpower, supervision, administration, overheads, travel, lodging, boarding, in-station & outstation expenses, etc and any other cost involved in the supply and commissioning.
- (e) The rate quoted by the tenderer shall be kept firm for a period specified in the Tender from the date of opening of the tender. The tenderer should keep the Price firm during the period of Contract including during the period of extension of time if any, as per the terms of the tender. Escalation of rate will not be permitted during the said periods or during any period while providing services whether extended or not for reasons other than increase of duties / taxes directly payable to the Governments in India within the stipulated delivery period.
- (f) The Price Bid shall be typed and shall be signed by the authorized signatory in all pages. Any alterations, deletions or overwriting shall be attested with full signature of the authorized signatory.
- (g) If the rates quoted in figures and in words differ, the lower of these two will be adopted.
- (h) Part-II bid should not contain any commercial conditions. Variation in the commercial terms and conditions of the tender will not be accepted.

## **14. EVALUATION OF THE PRICE**

The price bid will be evaluated in accordance to the Tamil Nadu Transparency in Tenders Act 1998 read with the Tamil Nadu Transparency in Tenders Rules 2000, as given below:

(a) The evaluation shall include all Customs Duty, Central Excise Duty, GST as a part of the price, as detailed below:

I. In evaluation of the price of an imported item, the price shall be determined inclusive of the customs duty;

II. In the evaluation of the price of the articles which are subject to excise duty, the price will be determined inclusive of such excise duty.

III. In the evaluation of the price of the articles which are subject to GST, the price will be determined inclusive of such GST.

IV. The tenderer who has quoted lowest cost of bandwidth including the cost of end equipments and the last mile cost as the case may be, as defined in criteria for evaluation of Pricebid, will be adjudged L1.

(b) The criteria for evaluation of Price bid is given hereunder:

(i) Tenderer who has quoted lowest cost, computed in the price bid format (Annexure VIII) will be declared as successful bidder(L1).

(ii) After fixing L1, those bidders whose quote is the second lowest (L2) will be asked to match with L1 price and the price bids of those L2 who has matched the L2 price to L1 will be short listed along with L1.

## **15. (1) AWARD OF CONTRACT**

(a) The tenderer(s) who has quoted lowest price (L1) as computed in clause 14 (b)(i) will be declared as successful bidder and will be invited for negotiations for improvement in scope of work and commercial terms.

(b) Upon finalization of negotiated rate, TACTV will issue the Letter of Acceptance (LOA) to the successful tenderer.

(c) However, TACTV may also award the contract to Other Technically Qualified Tenderers who are matching the negotiated price of L1 bidder, in accordance to the Clause 31(2) of the Tamil Nadu

Transparency in Tenders Act, 1998 read with the Tamil Nadu Transparency in Tenders Rules, 2000 as per clause 14(b)(ii)

- (d) Contract will be valid for a period of two years, with option for extension of the contract by one more year at the discretion of TACTV.
- (e) Purchase Orders for Bandwidth shall be placed on the suppliers as and when there is requirement for the same throughout the period of contract.
- (f) Rate for the second year shall be 90% of the rates finalized for the first year and will be applicable for all the inks provisioned under this contract.

## **16. (2) LETTER OF INTENT**

After execution of the agreement, TACTV will, from time to time, communicate the requirement of bandwidth drops at its locations through LOI to eligible vendors based on the following criteria.

- (a) L1 bidder shall be given first preference and work will also be offered to other eligible bidders (L2) who has matched the L1 price in the order of their rating. Considerations for offering to other eligible bidders will be
  - Feasibility issues in line termination of specific service provider.
  - Other technical limitations of specific service provider to offer cost effective solution.
  - Vendor performance
- (b) TACTV will endeavor to give at least 60% of the total order value to L1 bidder at all times during the contract and 40% of the contract to L2 bidder who has matched to L1 price. If there is more than one bidder the award of contract will be divided exactly. In case L1 bidder has not fulfilled the contractual obligation due to reasons whatsoever then the award of contract will be given to L2 bidder who has matched to L1 bidder's price and vice versa. Limitation of award of contract of at least 60 % to L1 bidder will not apply in case L1 bidder is not accepting the contract or unable to complete the contractual obligation for whatsoever be the reason. However the L1 bidder will be offered the contract for the provision of drops at the first instance upto 60%.



## **17. SECURITY DEPOSIT**

- (a) Upon confirmation of technical feasibility by the tenderer, the Letter of Acceptance shall be issued by TACTV and the successful tenderer shall remit a Security Deposit (SD) equivalent to 5% of P.O value in the form of a Demand Draft or Banker's Cheque drawn on any Indian Nationalized/ Scheduled Commercial Bank or irrevocable Bank Guarantee with a validity period of 24 months in favour of "Tamil Nadu Arasu Cable TV Corporation Limited", payable at Chennai, within 10 (ten) working days from the date of receipt of Letter of Acceptance. The EMD shall be adjusted with the Security Deposit.
- (b) Any other amount pending with TACTV will not be adjusted under any circumstances, against the Security Deposit.
- (c) If the Security Deposit amount is not paid within the time specified, the EMD remitted by the tenderer shall be forfeited, besides cancelling the communication of acceptance of the Tender.
- (d) Security Deposit amount remitted will not earn any interest.

## **18. AGREEMENT**

The successful tenderer should execute an agreement as may be drawn up to suit the conditions on a non-judicial stamp paper of value, as prescribed in law on the date of remittance of Security Deposit and shall pay for all stamps and legal expenses incidental thereto. In the event of failure to execute the agreement, within the time prescribed, the EMD/SD amount remitted by the tenderer will be forfeited besides cancelling the Tender.

## **19. RELEASE OF PURCHASE ORDER**

Purchase Order will be released to successful tenderer on payment of security deposit. Successful Tenderer shall supply and commission the services within 14 days from the date of receipt of LOA from TACTV.

## **20. EXECUTION OF WORK**

- (a) The successful tenderer should nominate and intimate TACTV, an Account Manager or Single Point of Contact (SPOC), who should be responsible for effective delivery of work complying with all the terms and conditions. The successful tenderer should ensure that the Account

Manager or the SPOC fully familiarizes with the Tender Conditions, Scope of Work and deliverables.

(b) The Successful tenderers shall supply and commission the services within 14 days from the date of receipt of LOA from TACTV .

## **21. PAYMENT TERMS**

(a) Payment shall be made by TACTV to the selected Bidder quarterly on per drop basis after completion of every quarter and due service certification as against the SLA and other terms and conditions of tender.

(b) A pre-receipted bill shall be submitted along with all enclosures in support of maintaining SLA parameters in the name of TACTV for the respective location mentioned in the Purchase Order of the service of every Quarter (Jan-Mar, Apr-Jun, Jul-Sept, Oct-Dec)

## **22. PENALTY**

### **(a) For Supply and Commissioning**

A penalty will be levied at the rate of 0.25% per day on the undelivered portion of the work subject to a maximum of 5% if the delivery has not been completed in full within the stipulated period subject to Force Majeure conditions. Besides such performance may entail black-listing of the successful tenderer. If the successful tenderer fails to supply even after the lapse of one month after the stipulated date of delivery, then the orders/contracts are liable for cancellation and the EMD/ Security Deposit will be forfeited in addition to TACTV reserving the right to blacklist the successful tenderer for a period of three years from participating in TACTV's tenders.

### **(b) For Non- fulfillment of Service Level agreement**

In case of non-conformity to SLA terms penalty will be deducted from the monthly payment as per the SLA agreement signed between Operating Agency and TACTV.

## **23. LIQUIDATED DAMAGES**

A penalty will be levied at the rate specified in the Clause 21 of the tender conditions, for non-fulfillment of delivery schedule subject to the Force Majeure conditions. Besides, the difference in cost of the items

purchased through other technically qualified tenderers or any other alternative sources will be recovered as liquidated damages from the successful tenderer.

## **24. TERMINATION OF CONTRACT**

### **(a) Termination for default**

TACTV may without prejudice to any other remedy for breach of contract, by written notice of default with a notice period of 7 days, sent to the successful tenderer, terminate the contract in whole or part,

- (i) If the successful tenderer fails to deliver any or all of the goods/ services within the time period(s) specified in the Contract, or fails to supply the items as per the Delivery Schedule or within any extension thereof granted by TACTV; or
- (ii) If the successful tenderer fails to perform any of the obligation(s) under the contract; or
- (iii) if the successful tenderer, in the judgment of TACTV, has engaged in fraudulent and corrupt practices in competing for or in executing the Contract.

In the event TACTV terminates the Contract in whole or in part, TACTV may procure, upon terms and in such manner as it deems appropriate, the goods and services similar to those and delivered and the successful tenderer shall be liable to TACTV for any additional costs incurred for such similar goods/ services. However, the successful tenderer shall continue the performance of the contract to the extent not terminated.

### **(b) Termination for Insolvency**

TACTV may at any time terminate the Contract by giving written notice with a notice period of 7 days to the successful tenderer, if the successful tenderer becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the successful tenderer, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to TACTV.

### **(c) Termination for Convenience**

TACTV may by written notice, with a notice period of Thirty days sent to the successful tenderer, terminate the Contract, in whole or in

part, at any time for its convenience. The notice of termination shall specify that termination is for TACTV's convenience, the extent to which performance of work under the Contract is terminated, and the date upon which such termination becomes effective. On termination, the successful tenderer is not entitled to any compensation whatsoever.

## **25. GENERAL CONDITIONS**

- (a) Conditional Tender in any form will not be accepted.
- (b) TACTV reserves the right to split the tender and award it to more than one supplier. L1 bidder and L2 bidder who has matched the price of L1 will be shortlisted.
- (c) TACTV reserves the right to relax or waive or amend any of the tender conditions.
- (d) The right of final acceptance of the tender is entirely vested with TACTV and TACTV reserves the right to accept or reject any or all of the tenders in full or in parts without assigning any reason whatsoever.
- (e) After acceptance of the tender by TACTV, the tenderer will have no right to withdraw his tender.
- (f) This tender document (Ref.No.TACTV/002/Bandwidth-Rate Contract/2017 dated 11.11.2017 along with the enclosures, the offer submitted by the vendor, the negotiated and finalized terms and conditions and the implementation Work order respectively will form part of this contract. Wherever the offer conditions furnished by the Tenderer are at variance with conditions of this contract or conditions stipulated in the tender document, the latter shall prevail over the offer conditions furnished by the Tenderer.
- (g) In case of breach of any of the conditions of the contract by the tenderer during the contract period TACTV reserves the right to recover costs / liabilities arising due to such breach from the Tenderer. The total liability, however arising, of the Tenderer under the contract is limited to the amount payable to the Tenderer by TACTV under the contract.
- (h) Vendor shall indemnify and keep always indemnified Government of Tamil Nadu and / or TACTV against any losses, damages, expenses, costs which may be suffered / incurred by Government of Tamil Nadu and / or TACTV by reason of any commission and / or omission by the vendor in the execution of this contract.

## **26. REJECTION CRITERIA**

- a) Tenders not submitted in the form specified as per clause 10 of the Tender document will be summarily rejected.
- b) The tenders with the Technical Bid without EMD amount will be summarily rejected.
- c) Tenders with incomplete information, subjective and conditional offers as well as partial offers will be liable for rejection.
- d) Tenders with variance/contradiction between Technical Bid and Price Bid will be liable for rejection. If the offer does not meet the tender requirements, the Managing Director of TACTV reserves the right to reject offer without assigning any reason whatsoever.
- e) Tenders without the signed copy of the Tender Documents in the respective envelopes will be summarily rejected.
- f) Tenders submitted without audited financial Statements of the Tenderer for previous three years are liable for rejection.
- g) In addition to the above rejection criteria, if there is non-compliance of any of the other clauses of this Tender Document, the tender is liable for rejection.
- h) TACTV reserves the right to accept or reject any or all the tenders in part or in totality or to negotiate with any or all the tenderers or to withdraw/ cancel/ modify this tender without assigning any reason whatsoever.

## **27. ARBITRATION**

- (a) In case of any dispute in the tender, including interpretation if any on the clauses of the tender or the agreement to be executed, the matter shall be referred by the TACTV/ tenderer to an Arbitrator who shall be selected by the tenderer from the panel of Arbitrators approved by TACTV and communicate the same within 15 days, from the date of receipt of the letter from the TACTV along with the panel.

If there is no reply from the tenderer within 15 days, TACTV shall choose any of the Arbitrators from the panel of Arbitrators referred to above. The remuneration for the Arbitrator and other expenses shall be shared equally by TACTV and the tenderer.

- (b) The venue of the Arbitration shall be at the Head office of the TACTV, Chennai. The decision of the Arbitrator shall be final and binding on both the parties to the Arbitration.
- (c) The Arbitrator may with the mutual consent of the parties, extend the time for making the award. The award to be passed by the Arbitrator is enforceable in the Court at Chennai city only.

## **28. JURISDICTION OF THE COURT**

Any dispute arising out of non-fulfillment of any of the terms and conditions of this Tender/Agreement or any other dispute arising out of the arbitration award will be subject to the jurisdiction of the Courts in the City of Chennai only.

We agree to the above terms and conditions.

**DATE:**

**SIGNATURE OF THE TENDERER**

**NAME IN BLOCK LETTERS:**

**DESIGNATION:**

**ADDRESS:**

## ANNEXURE –I

### 1.0 MINIMUM TECHNICAL SPECIFICATIONS

- 1.1** Tamil Nadu Arasu Cable TV Corporation Limited (TACTV) is transmitting the Digital Signal of Television Channels to all districts, Taluks and to any place where there is a demand across Tamil Nadu. Presently TACTV have 300 SD MPEG 4 channels for transmission. These channels are grouped as Multicast output of Multiplexer. These outputs are aggregated and transmitted as transport streams with a total bandwidth of about 900 Mbps. This bandwidth sizing will change whenever the channel capacity is increased. These digital signals will be handed over to the tenderer at the Nungambakkam Headend as optical signals for distribution across Tamil Nadu. This optical output will be taken as one output at the Headend and to be transported as "n" outputs to any place identified for distribution across Tamil Nadu on multicast mode. At the distribution end the digital TV signal will be handed over by the tenderer as optical signal at the respective distant locations. TACTV may receive this transported signal from Chennai at different places and convert as RF signal using EDGEQAM equipment. The signals may be delivered at the nearest Tenderer's Point of Presence of the respective required location of TACTV or their business partner and the last mile connectivity will be the responsibility of TACTV. The provision of bandwidth and other infra using third party's asset is not permitted. The tenderer will provide their nearest point of presence (PoP) after sharing the TACTV location where the drop is required.
- 1.2** The last mile will be only through Optical Fibre Medium and this will be on overhead fibre medium built by TACTV. In the event of the PoP of the tenderer gets shifted for the reasons arising out of tenderer 's own doing, the responsibility of shifting the last mile lies with the tenderer and the cost of shifting will be owned by the tenderer. Whenever such situation arises out of the reasons of the activities of TACTV, the shifting charges of last mile will be under the scope of TACTV.
- 1.3** The requirement of bandwidth will be 1 Gbps, 2Gbps, 3 Gbps and 5 Gbps. The number of tentative dropping locations will be around 50. The dropping locations may vary 10% on either side. TACTV

may issue purchase order for one or more drops at any point of time for different locations and also ask for upgrade as and when the demand at the particular location increases. The tenderer may have to provision 1/2/3/5 Gbps as per the requirement based on demand from TACTV and will be able to upgrade upto 5Gbps as and when required. As such the network must be scalable without any upgradation to end equipments. Also the tenderer may quote for bandwidth with necessary end equipments at both places. The end equipment cost will be under the scope of the tenderer. There should be no one time cost or installation charges. The rate quoted should be on "per drop basis" which is inclusive of every line item related to provisioning of bandwidth.

**1.4** The drops may be provided using technology options such as MPLS VPN or Point to point leased line. The tenderer may give commercials for any one or both of the options without last mile. In both of the options tenderer may quote for drop in any of the nearest point of presence of the tenderer, including the cost of end equipments for delivering 1/2/3/5 drops. The end equipments may be dimensioned to cater for upto 10 Gbps so that the upgrades can be commissioned without any delay. Also for 1Gbps bandwidth and above, the processing capacity of end equipments should be around 10 Gbps to avoid problems of freezing and pixilation television channels. The cost quoted should be within this costing model for 1 /2/3/5Gbps. Adequate power supply specially on UPS may be made available at the point of presence of tenderer for end equipments supplied to ensure 24/7 service without interruption.

**1.5** At Nungambakkam Headend of TACTV the aggregation link will terminate. The Optical transmission medium from the Headend of TACTV to the transmission centre of the tenderer will have to be provisioned by the tenderer under his scope and the cost should be quoted accordingly. Preferably the aggregation link will be under ground optical fibre cable. Necessary space, power supply, Airconditioning for keeping mux equipments at Chennai head end will be provided by TACTV in case of technological options. It may be noted that the aggregation link capacity is NOT equal to (n\*no of drops)Gbps since the transport of signals are in multicast mode from one to many locations. Hence there should not be any cost implications on this account. The point of termination of transmission link by tenderers at Chennai Headend



should be on single termination basis for aggregating “n” links for any technological options and space will be provided only to that extent. The tenderers may dimension in such a way that the switch/port provided in Chennai Headend is capable terminating the total required number of links as the case may be.

## **2.0 OPERATIONS AND MANAGEMENT**

1. The Operation & Management of drops shall be carried out from respective NOC locations of the Successful tenderer.
2. The Operation & Management of Bandwidth shall include but not be limited to the following:
  - 2.1 24/7 Help desk support to TACTV.
  - 2.2 Submission of Performance Reports to TACTV
  - 2.3 Online performance reporting facility and provide online service information portal to monitor status and performance of Internet leased line.
3. Performance Reports shall be submitted to TACTV as follows:
  - 3.1 Monthly Performance Report indicating routine and specific jobs done. Report also contains detailed status of various SLA/ performance parameters monitored during the previous month.
  - 3.2 Tenderer is expected to meet the regulatory compliance of TRAI and Ministry of Information and Broadcasting for multicasting.
4. Successful bidder shall provide a Toll Free Telephone line facility for service support activities.
5. Service support shall meet the applicable SLA parameters.
6. The tenderer will provide the escalation matrix for the resolution of interruptions of service on 24/7 basis.

## **3.0 SERVICE LEVEL AGREEMENT**

The bandwidth provider shall maintain high degrees of uptime on the link in keeping with the guidelines mentioned below. Bandwidth provider shall work in co-ordination with TACTV to maximize uptime of

the network. The provider shall meet the Service Level parameters as mentioned below at any point of time. This is applicable to all cities in districts, taluks, blocks and any other place in Tamil Nadu.

1. Link Availability
2. Committed Interface Rate (CIR)
3. Service Management

**3.1 Link Availability**

For uninterrupted delivery of signal the tenderer should maintain the below mentioned percentages of uptime for links.

Sl. No	Link	% Uptime
1	0000hrs -2400hrs of a day	99.5%

**3.2 Committed Interface Rate (CIR)**

The Committed Interface Rate (CIR) is a QoS type arrangement. It is basically an agreement that the bandwidth provider makes to ensure that the customer has a guaranteed minimum data rate across the network. Failure to provide this rate could result in a breach of contract. The bandwidth operator is expected to maintain a CIR of 1/2/3/5 Gbps as the case may be for every link provided. CIR shall be measured at all times. The link is said to be down if the CIR for that particular link is below 96%. Penalties would be calculated accordingly.

**3.3 Service Management**

Service Management defines the response and resolution time taken by the bandwidth provider to resolve an issue reported. The bandwidth provider shall meet the following response and resolution time. Penalties shall be levied on the provider for delayed responses/resolutions based on the times indicated below.

Sl. No	Duration of a day	Initial Response Time	Issue Resolution Time

1	From 0700Hours to 2000 hours	15 mins	60 mins
2	From 2001hours to 0659 hours	30 mins	120 mins

### 3.4 Downtime of the link

Downtime of the link at a center will be calculated based on monitoring tools (NMS and Help Desk) and / or report of the Nodal officer / TACTV. A link shall be said to be down when:

1. Ping test to the remote router fails due to the link failure or the terminal end equipment failure of the Bandwidth Provider only.
2. When the CIR is not met at any point of time.

Link failures when reported by the NMS tool shall be added together for each link every quarter to arrive at the downtime for that particular link for the quarter.

### 3.5 Uptime of the link

Each of the links of the TACTV shall meet the minimum percentage of uptime per quarter. The details for the same are as below.

Uptime for each link shall be calculated based on the following formulae for every quarter

Links Downtime :

*(Inpercentage)*

$$Uptime = 100 \times \frac{(Total\ Available\ time\ per\ quarter\ (24\ hrs \times N\ days) - downtime\ of\ the\ network)}{(Total\ Available\ time\ per\ quarter\ (24\ hrs \times N\ days))}$$

*Where N = Number of calendar days in a quarter*

### 3.6 Minimum Guaranteed Uptime

It shall be the responsibility of the Bandwidth provider to maintain the minimum guaranteed uptime per quarter for all the links.

Minimum guaranteed uptime per quarter required (without penalty)

Sl. No	Link	% Uptime
1	Links up time	99.5%

Penalties based on downtime of the link:

Penalties for each individual link will be added together in a quarter for levying the total penalty for each link for a quarter. For calculation of penalties, any four consecutive quarters taken together will be taken as one year.

The penalty mode of calculation for the same is given below.

No penalty: If the uptime in a quarter is 99.5% or more, no penalty will be levied on the quarterly bandwidth charges.

Level I penalty: In the event of the uptime of the above mentioned links being below 99.5%, for every 0.05% drop in the uptime percentage, a penalty of 0.25% of the quarterly bandwidth charges shall be levied. This calculation rate shall be applicable until 98%.

Level II penalty: If the uptime of the above mentioned links is below 98%, for every 0.1% drop in the uptime percentage, 0.75% of the quarterly bandwidth charges shall be levied. This calculation rate shall be applicable until 95%.

Level III Penalty : If the uptime percentage is below 95%, no payment for that link for that quarter.

Level IV penalty: The services of the link shall not be unavailable/down due to downtime of the link for a continuous period of 3 hrs or more in a quarter. Beyond two hours of continuous

downtime or every 60 minutes or part thereof, 0.25% of the quarterly charges will be levied as penalty, subject to a maximum of 10% of the quarterly charges.

In the event of any link being run at 100% penalty for any two quarters of a year, an additional 100% penalty will be levied on the quarterly charges for the second defaulting quarter. Further, if the bandwidth provider is unable to improve the performance of such a link during the course of that year, TACTV may terminate the Agreement without any reimbursement of the equity invested by the Bandwidth provider in the project.

When applying penalties based on the above clauses for each of the links, whichever penalty clause works out to be higher in value, shall be the applicable penalty.

Total Penalty for an individual link will be the sum of the penalties of all the above categories.

Any link outages noticed from the Operations Center of TACTV will be reported to the Bandwidth provider within a stipulated time. It shall be the responsibility of the Bandwidth provider to ensure that the link is made up and running within the stipulated time period, failing which penalties shall be levied on the Bandwidth provider.

TACTV will monitor the bandwidth availability at the Headend, at 1 minute intervals.

#### **4.SLA Exclusions**

1. Downtime caused by downtime of Equipment maintained by the TACTV.
2. Preventive Maintenance of the terminal end equipment on notified and approved time and day.
3. Interruptions due to any Force Majeure event.

#### **5.DEVIATIONS**

The tender should be for the complete scope of work and services. However, in case of any minor deviations, the Tenderer should clearly and separately state the item that is in deviations in their tender. This should be clearly stated under deviations head quoting the index and serial

references in Technical Specifications. Any deviation mentioned elsewhere in the tender but not clearly stated under this section shall not be considered. The Tenderer should also clearly indicate the services and utilities to be provided by TACTV including their obligations, if any. TACTV reserves the right to consider or reject these deviations of the tender.

## **ANNEXURE II**

### **PART-I Covering Letter**

Date: \_\_\_\_\_

From,

Name:

Address:

Ph:

Fax:

E-mail:

To,

The Managing Director,  
Tamil Nadu Arasu Cable TV Corporation Limited (TACTV),  
No.34 /123, 6<sup>th</sup>Floor, Dugar Towers,  
Marshall's Road, Egmore,  
Chennai - 600 008.

Sir,

Sub: Tender for- Submission of Part I - Regarding.

Ref: Your Tender Notice - "Tender for selection of  
Telecom Service Provider for Provision of  
Bandwidth-Rate Contract"dated 11.11.2017.

With reference to your tender notice, we submit herewith our sealed tender for the provision of Internet Bandwidth and Point to Point leased lines for a period of Two years as specified by TACTV in this tender document.

We enclose the following documents:

1. Tender condition duly signed in each page and enclosed in token of accepting the tender conditions.
2. Demand Draft or Banker's Cheque for Rs. 10,00,000/- (Rupees ten lakhs only) towards EMD (DD/ Banker's Cheque No. \_\_\_\_\_ dated \_\_\_\_\_ drawn on \_\_\_\_\_ Bank in favour of "Tamil Nadu Arasu Cable TV Corporation Limited", payable at Chennai.
3. Details of the Agency (as per Annexure-III).
4. Average annual turnover of the legal entity in the 3 preceding financial years duly certified by a Chartered Accountant (as per Annexure-IV).

5. Declaration for not having black listed either by TACTV or by any other Government agencies (as per Annexure-V).
6. Declaration for not having tampered the Tender documents downloaded from TACTV website (Annexure-VI).
7. The copy of Certificate of Incorporation/Registration.
8. Copy of Memorandum and Articles of Association.
9. The Annual Report / certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 financial years i.e. Financial Year 2014-15, 2015-16 and 2016-17 should be enclosed.
10. Self-attested office Address
11. Copy of Service Tax Registration Certificate.
12. Copy of Income Tax PAN Certificate.
13. Latest Service Tax Clearance Certificate.
14. Latest I.T return.

Yours faithfully,

**SIGNATURE OF THE TENDERER**

**Encl: As stated above**

(Signature, Name & Title)

For .....

(Signature, Name & Title)

(Executants)

Witnesses:

- 1.
- 2.



## ANNEXURE –III

### DETAILS OF THE TENDERER

1. Name of the Tenderer	
2. Registered Office Address	
3. Telephone Number	
4. Fax	
5. Email	
6. Website, if any	
7. Contact Person	Name: Designation: Phone: Mobile: Email
8. Date of Incorporation	
9. Legal Status	Proprietorship/partnership/Private Limited/Public Limited/others (Please mention)
10. Addresses of Offices located in TamilNadu along with phone number, fax and email. (Use separate sheet if necessary)	
11. Brief profile of the tenderer	
12.GST Number	
13.PAN Number	

## ANNEXURE – IV

### ANNUAL TURN OVER STATEMENT

The Annual turnover of M/s .....  
for the past three years are given below and certified that the statement  
is true and correct.

Sl.No.	Year	Turnover (Rs. in lakhs)
1	2014-2015	
2	2015-2016	
3	2016-2017	
	Total	
Average annual turnover		

**Note:** Average Turnover of any **three** consecutive financial years will be considered i.e. FY 2014-15, 2015-16 and 2016-17

**DATE:**

**SIGNATURE OF THE TENDERER**

**SIGNATURE OF CHARTERED ACCOUNTANT  
(with seal and Address)**

**ANNEXURE – V**

**CERTIFICATE**

Date: \_\_\_\_\_

Certified that M/s...../ the firm /company or its partners / share holders had not been blacklisted by Tamil Nadu Arasu Cable TV Corporation Limited (TACTV), or by any Government Agencies.

**SIGNATURE OF THE TENDERER  
(with seal and address)**

**ANNEXURE-VI**

**DECLARATION FORM**

Date: \_\_\_\_\_

a) I/We ..... having our office at ..... do declare that I/We have carefully read all the conditions of tender sent to me/us by the Tamil Nadu Arasu Cable TV Corporation Limited (TACTV), for the tenders floated vide tender Ref. No. \_\_\_\_\_ for provision of bandwidth and will complete the contract as per the tender conditions.

b) I/We have downloaded the tender document from the internet site [www.tactv.in](http://www.tactv.in) / [www.tenders.tn.gov.in](http://www.tenders.tn.gov.in) and I /We have not tampered / modified the tender document in any manner. In case, if the same is found to be tampered / modified, I/ We understand that my/our tender will be summarily rejected and full Earnest Money Deposit will be forfeited and I /We am/are liable to be banned from doing business with TACTV or prosecuted.

**SIGNATURE OF THE TENDERER  
(with seal and address)**

## **ANNEXURE – VII**

### **PART-II**

From,

Name:  
Address:  
Ph:  
Fax:  
E-mail:

To,

The Managing Director,  
Tamil Nadu Arasu Cable TV Corporation Limited (TACTV),  
No. 34 /123, 6th Floor, Dugar Towers,  
Marshall's Road, Egmore,  
Chennai - 600 008.

Sir,

Sub: Submission of Part – II – Tender for selection of  
Telecom Service Provider for Provision of  
Bandwidth-Rate Contract- Price Offer-Regarding.

Ref: Our tender (Technical Bid) submitted today for  
provision of Internet bandwidth

-----

In continuation of our above tender, we submit herewith the price offer for the provision of bandwidth as specified by TACTV in this tender document. We agree to abide by the terms and conditions stipulated by the TACTV and also agree to complete the entire contract, at the rates quoted by us. The rate quoted and approved by the TACTV in this tender will hold good as per TACTV tender conditions.

Yours faithfully,

**SIGNATURE OF THE TENDERER**

**ANNEXURE –VIII**  
**PRICE BID for MPLS VPN**

Sl.No.	Bandwidth in Gbps per Drop	Rate in figures	Rate in words
1	1 Gbps		
2	2 Gbps		
3	3 Gbps		
4	5 Gbps		

**PRICE BID for Point to Point Leases Circuit**

Sl No	Bandwidth in Gbps per Drop	Rate in figures	Rate in words
1	1 Gbps		
2	2 Gbps		
3	3 Gbps		
4	5 Gbps		

- 1.The rate quoted should be inclusive of all taxes and levies.
- 2.The L1 will be considered on the basis of the lowest offer.
- 3.The tenderer may quote for one or both of the options(MPLS VPN /Point to Point Leased Line)
- 4.The tenderer have to quote for all the types of drops in a particular technology option.

**SIGNATURE OF THE TENDERER(with seal and address)**

## **Annexure IX**

### **CHECKLIST OF DOCUMENTS**

#### **Documents to be enclosed in Part-I**

1. A covering letter on your letter head addressed to The Managing Director, Tamil Nadu Arasu Cable TV Corporation Limited (TACTV), No.34 /123, 6th Floor, Dugar Towers, Marshall's Road, Egmore, Chennai - 600 008 (as per Annexure-II)
2. Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions.
3. Demand Draft or Banker's Cheque for Rs.10,00,000/- (Rupees ten lakhs only) towards EMD (DD/ Banker's Cheque No. \_\_\_\_\_ dated \_\_\_\_\_ drawn on \_\_\_\_\_ Bank in favour of "Tamil Nadu Arasu Cable TV Corporation Limited", payable at Chennai).
4. Letter of Authorization for authorized signatory from the tenderer organisation.
5. Compliance report to the technical specifications (as per Annexure-I).
6. Details of the Tenderer (as per Annexure-III)
7. Average annual turnover statement duly certified by a Chartered Accountant (as per Annexure-IV).
8. Declaration for not having black listed either by TACTV or by any other Government agencies (as per Annexure-V).
9. Declaration for not having tampered the Tender documents downloaded from the websites [www.tactv.in](http://www.tactv.in) and [www.tenders.tn.gov.in](http://www.tenders.tn.gov.in) (Annexure-VI).

10. The copy of certificate of incorporation/registration.
11. Copy of Memorandum and Articles of Association.
12. Copy of Registered Partnership deed, in case of Partnership Firm.
13. The Annual Report / certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years.  
i.e. Financial Years 2014-15, 2015-16 and 2016-17.
14. Copy of GST Registration certificate.
15. Copy of PAN allotment Certificate/ PANCARD issued by Income Tax Department.
16. Latest Income Tax return.
17. Latest Tax Clearance Certificate.
18. Notarized translated English version of the documents in a language other than English/Tamil, if any.

#### **Documents to be enclosed in Part-II**

1. A covering letter on the letter head addressed to The Managing Director, Tamil Nadu Arasu Cable TV Corporation Limited (TACTV), No.34 /123, 6th Floor, Dugar Towers, Marshall's Road, Egmore, Chennai - 600 008 (as per Annexure-VII)
2. Price Bid as per Annexure-VIII of the Tender document.

**Note: Tenders submitted in unsealed cover would summarily be rejected.**