



TAMIL NADU ARASU CABLE TV CORPORATION LTD (TACTV)

தமிழ்நாடு அரசு கேபிள் டிவி நிறுவனம்
(A Government of Tamil Nadu Undertaking)



Ref.TACTV/EoI/001/CSC/2018 dated 11.01.2018

EXPRESSION OF INTEREST (EoI)

EXPRESSION OF INTEREST FOR EMPANELLING PRIVATE INTERNET BROWSING CENTRES IN FRANCHISEE MODEL TO ACT AS ARASU E-SEVAI CENTRES IN URBAN AREAS (CORPORATIONS, MUNICIPALITIES AND TOWN PANCHAYATS) ON REVENUE SHARING MODEL ACROSS THE STATE OF TAMIL NADU

Date of Release of EoI	13.01.2018
Last Date for Submission of EoI	12.02.2018

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1.

PREAMBLE

Tamil Nadu Arasu Cable TV Corporation Ltd (TACTV), a Government of Tamil Nadu undertaking, incorporated under the Companies Act, 1956 with an aim to provide high quality cable signals to the public through Local Cable Operators at an affordable cost.

The Hon'ble Chief Minister of Tamil Nadu revived and revamped the Tamil Nadu Arasu Cable TV Corporation (TACTV) and inaugurated the Cable TV Services for Tamil Nadu (except Chennai) on 02-09-2011 and for Chennai Metro Area on 20-10-2012. Following this, the Hon'ble Minister for Information Technology made an announcement in the floor of the Assembly on 04-08-2014 that "TACTV will establish and run Common Service Centres (CSCs) in all the Districts.

As on date, 659 Arasu e-Sevai centres are functioning under the control of TACTV across the State. The centres are well equipped with high speed Broadband Internet connectivity and are rendering a host of services like issuing of Certificates of Revenue Department, Social Welfare Department, Utility Bills payment facility, printing of Aadhaar plastic card, printing of EPIC card, Passport service, Online booking for Text Books and online registration of TNPSC examinations and issue of Smart family cards to the public. So far 1,26,03,839 persons have benefited through TACTV Arasu e-Sevai centres.

At present, there is a demand for the starting of Arasu e-Sevai centres from some other Departments in places of remote and in locations not coming under the purview for starting of Arasu e-Sevai centres by TACTV. Hence with a view to fulfilling the aspirations/demand of the public/other Departments of Government, TACTV now proposes to empanel interested private internet browsing centres in Franchisee Model to act as Arasu e-Sevai centres in Urban areas (Corporations, Municipalities and Town Panchayats) of the State on revenue sharing model.

In this context, TACTV invites Expression of Interest from the interested private internet Browsing Centres in Franchisee Model to act as Arasu e-Sevai centre in Urban Areas (Corporations, Municipalities and Town Panchayats) of the State on revenue sharing model. The notification has been published fixing the last date for submission of EoI as 12.02.2018.

2.**ELIGIBILITY CRITERIA**

Clause	Eligibility Criteria	Supporting Document
2(a)	The applicant shall be an Individual/Partnership Firm	(i) In case of Individual <ul style="list-style-type: none"> • Copy of PAN Card • Copy of GST Registration Certificate (ii) In case of Partnership Firm <ul style="list-style-type: none"> • Copy of Registration Certificate • Copy of GST Registration Certificate
2(b)	The applicant should have a minimum building space of 100 sq.ft.in the proposed location to set up the Arasu e-sevai Centre.	Proof for possession of the building (i) In case of own building <ul style="list-style-type: none"> • House Tax Receipt (ii) In case of rented building <ul style="list-style-type: none"> • Rental/Lease Agreement
2(c)	The Applicant shall be in the business of running Internet Browsing Centres for a period of one year as on 31.12.2017	Documentary proof like copy of the Bill for the period of one year provided by the internet service provider from whom the applicant has taken the internet connection.

3.	ROLES AND RESPONSIBILITIES
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A. TACTV:

- (i) Issuance of Appointment letter to the eligible Franchisee.
- (ii) Provision of User ID/password for accessing the Arasu e-sevai portals etc.,
- (iii) Coordination with TNeGA (Tamil Nadu e- Governance Agency) and CSC e-Governance Services Pvt. Ltd. (CSC Apna)
- (iv) TACTV can add any number of services in addition to the above list as and when required.
- (v) TACTV officials shall have full rights to inspect any of the Centre at any point of time in the period of contract without any prior intimation to the Franchisee for ensuring proper services to the Public.

B. Franchisee:

- (i) Franchisee should satisfy the standard requirements/guidelines issued by TACTV i.e. prepaid e-Wallet model, Aadhaar enabled biometric login, e-Sign etc.
- (ii) Franchisee shall possess the pre-qualification/eligibility criteria to get empanelled with TACTV for offering e-services.
- (iii) Franchisee shall maintain the premises with good ambience and facilities for easy access of services to the public. Shall have system for cleaning, water and other basic things.
- (iv) Franchisee shall display the e- Sevai Centre name board as prescribed by the TACTV and no other display board/ logos will be permitted. Specifications for the Name Board etc., will be communicated by TACTV to the Franchisee.
- (v) Franchisee shall display prominently in the prescribed format all the service charges to the general public and ensure that excess service charges, over and above the charges fixed by TACTV are not levied on the works done or for the services provided.

- (vi) Franchisee shall ensure continuous and uninterrupted internet connection at a minimum bandwidth of 2 Mbps so that citizens can get the services without delay.
- (vii) Working hours of the Centre shall be fixed and displayed in front of the centre and the working hours should be minimum 8 hours in a day.
- (viii) Franchisee shall run the Centre in the specific locations indicated and accepted by TACTV at the time of empanelment. If the Franchisee desires to change the location, prior concurrence of TACTV shall be obtained.
- (ix) Operators at the centre should have passed 12th Standard. Must be having good knowledge of computer and internet surfing so that he/she can access the portal and upload/download the forms to provide services. Should have fluency in reading and writing Tamil and English Language.
- (x) Any problems arising due to sharing of user id / password should be borne by the Franchisee and is solely responsible for all transactions / modifications made using user id provided due to unlawful sharing of your account with another person.
- (xi) The Franchisee is strictly instructed to adhere that no excess service charges is collected from the Public in addition to the service charges referred to in **Clause 5**.
- (xii) The Franchisee should allow the TACTV officials for the inspection as mentioned in clause **(v) of 3 A above**.
- (xiii) In case of any discrepancies found in the infrastructure and services offered to the Public during the inspection or in case of any allegation/complaints received to TACTV, TACTV shall block the ids and cancel the empanelment and necessary action will be initiated against the Franchisee.

4. MINIMUM INFRASTRUCTURE REQUIRED

- (a) The Franchisee should have atleast 100 Sq. ft. of carpet area in the location where he /she wishes to operate the e-Sevai centres.
- (b) The Franchisee shall maintain minimum requirement of hardware as stated below.

S. No.	Description - Minimum Specification	Minimum Qty	Remarks
1.	LAPTOP / DESKTOP PC with licensed Operating System of Windows XP-SP2 or above, Core i3 or above with minimum 5 GB RAM, DVD drive, 500 GB hard disk and Ethernet.	1	Mandatory
2.	Printer Laser / Inkjet printer	1	Mandatory
3.	Scanner A4, flatbed scanner	1	Mandatory
4.	Web Camera	1	Mandatory
5.	Internet - Broadband connectivity minimum of 2 Mbps bandwidth	1	Mandatory
6.	UPS with minimum three hours backup for all the equipments or portable generator set	1	Mandatory
7.	Aadhaar compliant Biometric device	1	Mandatory
8.	External Hard Disk for backup and CD/DVD Drive	1	Mandatory
9.	PoS machine	1	Optional
10.	Lamination Equipment - 4" variable temperature controlled	1	Optional
11.	AC - Windows or Split Unit with capacity to suit the room dimension and antistatic mat for floor	1	Optional
12.	Photo copier	1	Optional

5.**SERVICE CHARGES:**

S.No	Service List	Service Charge (in Rs.)
1.	Community certificate	60
2.	Nativity certificate	60
3.	Income Certificate	60
4.	No Graduate Certificate	60
5.	Deserted Woman Certificate	60
6.	Agricultural Income Certificate	60
7.	Unemployment Certificate	60
8.	Widow Certificate	60
9.	Certificate for Loss of School Records	60
10.	Inter Caste Marriage Certificate	60
11.	Other Backward Classes (OBC) Certificate	60
12.	Residence certificate	60
13.	Small / Marginal Farmer Certificate	60
14.	Solvency Certificate	60
15.	No Male Child Certificate	60
16.	Unmarried Certificate	60
17.	Printout of Birth Certificate for Villages	20
18.	Printout of Death Certificate for Villages	20
19.	Indira Gandhi National Old Age Pension	60
20.	Indira Gandhi National Widow Pension Scheme	60
21.	Indira Gandhi National Disability Pension Scheme	60
22.	Physically Handicapped Pension scheme	60

23.	Destitute Deserted Wives Pension Scheme	60
24.	Unmarried Women Pension Scheme	60
25.	Destitute Widow Pension Scheme	60
26.	Annai Terasa Ammaiya Ninaivu Orphan Girl Marriage Scheme	120
27.	Chief Minister's Girl Child Protection Scheme - I	120
28.	Chief Minister's Girl Child Protection Scheme - II	120
29.	Dharmambal Ammaiya Ninaivu Widow Re-Marriage Assistance scheme	120
30.	Dr.Muthulakshmi Reddy Ninaivu Inter caste Marriage Assistance Scheme	120
31.	EVR Maniammaiya Ninaivu Widow Daughter Marriage Assistance Scheme	120
32.	Moovalur Ramamirtham Ammaiya Ninaivu Marriage Assistance Scheme	120
33.	Printing of Birth Certificate	40
34.	Printing of Death Certificate	40
35.	Collection of Company Tax	Upto 1000 - 15
36.	Collection of Professional tax	1001-3000 - 25
37.	Collection of property tax	3001-5000 - 40 5001-10000 - 50 10001 & above -60
38.	Tamil Nilam - Full field Patta Transfer	60
39.	Tamil Nilam - Joint Patta Transfer	60
40.	Tamil Nilam - SubDivision	60
41.	Tamil Nilam - Extract of A Register	25
42.	Tamil Nilam - Extract of Chitta	25
43.	Apply For New Family Card	60
44.	Collection of Non Tax	Upto 1000 - 15

45.	Collection of Water Charges -Chennai Metro Water	1001-3000 - 25 3001-5000 - 40
46.	Water and Sewerage Tax Payment - Chennai Metro Water	5001-10000 - 50 10001 & above -60
47.	Family Card Mutation-PDS Department	60
48.	Family Migration Certificate-Revenue Department	60
49.	Electricity Bill Payment	Upto 1000 - 15 1001-3000 - 25 3001-5000 - 40 5001-10000 - 50 10001 & above -60
50.	TNPSC - One Time Registration	50
51.	TNPSC - Application Registration	50
52.	Registration of Boilers	150
53.	Renewal of Boilers	150
54.	Application for License to grant or Renewal allopathic drugs	150
55.	Application for License to grant or Renewal Homeopathic Medicine	150
56.	Application for License to grant or Renewal restricted license (Allopathic Drugs)	150
57.	Application for License to grant or Renewal specification in schedule X drugs	150
58.	Application to obtain duplicate license to grant or Renewal specification in schedule X drugs	100
59.	Text Book Services	8% of book value
60.	Fire and Rescue Services	120
61.	Consumer complaint other than PDS -	25

	Public Distribution Services	
62.	Consumer complaint related to Public Distribution Services	25
63.	CSR Status-Police Department	15
64.	FIR Status-Police Department	15
65.	Police Department Online Complaint Registration	25
66.	Status Viewing -Police Department	15
67.	Vehicle Search-Police Department	15
68.	Booking Appointment for Driving License-TN Transport	60
69.	Learner's License online application-TN Transport	60
70.	Re-print Learner's License online application-TN Transport	25
71.	Application through offline Payment-TN Transport	60
72.	Print Challan for Offline Payment-TN Registration	25
73.	Online appointment for Marriage/ Document Registration-TN Registration	60
74.	Printing Acknowledgement for Appointment-TN Registration	15
75.	Legal Heir ship Certificate-Revenue Department	60
76.	License under Pawn Broker Act-Revenue Department	60
77.	Money Lender's License-Revenue Department	60
78.	Collection of Underground Drainage Charge-Commissionerate of Municipal Administration	Upto 1000 - 15 1001-3000 - 25 3001-5000 - 40

		5001-10000 - 50 10001 & above -60
79.	Renewal of Trade License-Corporation of Chennai	Upto 1000 - 15 1001-3000 - 25 3001-5000 - 40 5001-10000 - 50 10001 & above -60
80.	Registration of New LT Connection-TANGEDCO	Upto 1000 - 15 1001-3000 - 25
81.	Payment for New LT Connection-TANGEDCO	3001-5000 - 40 5001-10000 - 50 10001 & above -60

AVAILABLE DIGITAL SEVA SERVICES (CSC - APNA)

S. No	Services	Products	Service Charge
1	AADHAAR	Aadhaar EKYC PVC Print	30
2		EPFO Aadhaar Seeding	10
3	Government	Jeevan Pramaan	10
4		Crop Insurance	100
5		Passport Services	100

PROPOSED DIGITAL SEVA SERVICES (CSC - APNA)

1.	Recharge	Broadband Postpaid
2.		BBPS Payment
3.		DTH
4.		Landline Postpaid
5.		Postpaid Mobile
6.		Prepaid Mobile
7.	Financial	Aadhaar Seeding With Bank Account
8.		Atal Pension Yojana

9.		Basic Banking Course
10.		FASTAG Service - Equitas + SBI Electronic Toll
11.		National Pension Scheme (NPS)
12.		Pin Pad Device Payment Service
13.		Pradhan Mantri Mudra Loan
14.		RAP Registration
15.		Swavalamban Contribution
16.	Travel	Bus Ticket Booking - State & Private
17.		Flight Tickets
18.		OYO Rooms
19.		Railway Ticket Booking
20.	Insurance	Renewal Premium Payment
21.		Agri Pump Set Insurance
22.		Cattle & Live Stock
23.		Farmer Package policy
24.		Fire & Allied Perils
25.		Health Insurance – All
26.		Life Insurance
27.		Motor Comprehensive
28.		Motor Third Party
29.		Personal Accidental
30.	Health	CSC Telemedicine
31.		Diagnostic Services
32.		Health Homeo 999
33.		Health Services - 1mg Ayush
34.		Health Services - Hello Health Services
35.		Medicine - Welcome Cure
36.		Online Store - Jiva Ayurveda
37.		Super Speciality Consultation - Apollo Tele Health Services
38.		Telemedicine - Apollo Tele Health Services
39.		Veterinary Doctor Consultation

40.	Education	Advanced English Learning	
41.		Basic Computer Course	
42.		Course On GST	
43.		Digital Financial Transactions And Awareness Prog.	
44.		ELegal Consultancy	
45.		Exam Registration - National Institute Of Open Schooling	
46.		IT/JEE/BITSAT/NEET Preparation	
47.		NIELIT Courses	
48.		NIELIT Facilitation Centre	
49.		Online Application Form - IGNOU	
50.		Online Learning Solution - Khan Academy	
51.		Online Multimedia School (6th To 10th)	
52.		Online Registration For English Speaking Course	
53.		PMG DISHA	
54.		Sarkari Pariksha	
55.		Super 30 Books	
56.		Super 30 Sample Paper	
57.		Tally Certification With Flash Content	
58.		Tally Kaushal Praman Patra	
59.		Tally Self Learning Manual	
60.		Skills	CAD Registration
61.			CSC Skill Centre
62.		Government	Application Form For Card Print - Disability
63.			Birth And Death Application
64.			Certificate Printing - Birth & Death
65.			License Application - FSSAI
66.			Life Certificate (LIC)
67.			National Scholarships
68.			Online Admission Form - Navodaya Vidyalaya Samiti

69.		PAN Card Services - NSDL
70.		PAN Card Services - UTIITSL
71.		Pradhan Mantri Awas Yojana
72.		Pradhan Mantri Fasal Bima Yojana
73.		Ration Card Printing - Tamil Nadu
74.		Right To Information Service
75.		Swachh Bharat - IHHL
76.		Biometric Device Order
77.		DIY KIT ORDER - LED
78.		Digi Pay
79.		Rashtrapati Bhavan Museum Ticket
80.		Printing Service - Visiting Card, Flex, Rubber Stamp
81.		Videocon D2h Recharge
82.		Online Store - Kisan Point
83.	Other	GST & TDS Return, DSC, LLP Registration
84.		VLE Bazaar
85.		Soil Health Card
86.		Kisane Store
87.		Biometric Devices (UIDAI RD Service Compliant)
88.		Know Your TDS
89.		Ujala - EESL

*** Service charges may undergo revision from time to time and the same will be communicated to Franchisee.**

6.	REVENUE SHARING MODEL
<p>a. The empanelled Franchisee will have to open an electronic wallet with TACTV in which a minimum of Rs.10000/- shall be maintained at any point of time. The Franchisee will be authorized by TACTV to collect service charges from the general public in cash mode. Once the transaction is performed, the e-wallet will be debited to that extent and the money will be credited to TACTV. The revenue sharing pattern between the Franchisee and TACTV will be in the ratio of 70:30.</p> <p>b. The service charges being collected will be inclusive of GST and hence it is the responsibility of the Franchisee to pay the GST for his share. TACTV will pay GST only for its share alone.</p>	
7.	PURCHASE OF EOI DOCUMENT
<p>The Expression of Interest document shall be downloaded from www.tactv.in and www.tenders.tn.gov.in at free of cost.</p>	
8.	CLARIFICATIONS ON THE EOI DOCUMENT
<p>Any clarification in the EoI document may be sent in writing to "The Managing Director, Tamil Nadu Arasu Cable TV Corporation Limited (TACTV), 34 /123, 6th Floor, Dugar Towers, Marshalls Road, Egmore, Chennai - 600 008" or through e-mail to tactv@tactv.in. The Managing Director will review the same, and where information sought is not clearly indicated or specified in the documents, will issue a clarifying bulletin to all those who have purchased the EoI documents and will also upload such clarification on www.tactv.in and www.tenders.tn.gov.in. The Managing Director will neither make nor be responsible for any oral instructions.</p>	

9.	AMENDMENT OF TERMS AND CONDITIONS OF EOI
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TACTV whether on its own initiative or as a result of a query, suggestion or comment of an Applicant or a Respondent, may modify the EoI document by issuing an addendum or a corrigendum at any time before the opening of the EoI. Any such addendum or corrigendum will be communicated through mail to all the applicants who had purchased the EoI documents and also will be uploaded on **www.tactv.in** and **www.tenders.tn.gov.in** and the same will be binding on all Applicants or Respondents, as the case may be.

10	SUBMISSION OF EOI DOCUMENT
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- a. Every page of the terms and conditions of the EoI document should be signed and enclosed with the Expression of Interest, in token of having accepted the conditions, failing which the EoI will be rejected summarily.
- b. Applicants should ensure submission of all documents as per the Check list given in Annexure - III.
- c. **An applicant should apply for only one centre of his interest with proper documents.**
- d. Applicants are requested to submit Expression of Interest document in a sealed cover superscripted as "Expression of interest for empanelling private internet browsing centres in Franchisee model to act as Arasu e-sevai centres in urban areas (corporations, municipalities and town panchayats) on revenue sharing model across the state of Tamil Nadu" and addressed to "The Managing Director, Tamil Nadu Arasu Cable TV Corporation Limited (TACTV), 34/123, 6th Floor, Dugar Towers, Marshalls Road, Egmore, Chennai - 600 008", containing the name and address of the applicants.
- e. EoI document should be dropped only in the drop box kept at "Tamil Nadu Arasu Cable TV Corporation Ltd.34/123, 6th Floor, Dugar Towers, Marshalls Road, Egmore, Chennai 600 008" on or before 3.00 PM on 12-02-2018. EoI documents will not be received by hand.
- f. Alternatively, the EoI Documents can be submitted through registered post so

as to reach the above address on or before 3.00 PM on 12.02.2018. EoI documents received after the specified time will not be considered and TACTV will not be liable or responsible for any postal delays.

11. EARNEST MONEY DEPOSIT

- a. The EoI document should be accompanied by an Earnest Money Deposit (EMD) to the value of Rs.10,000/- (Rupees Ten Thousand Only) in the form of a Demand Draft in favour of "Tamil Nadu Arasu Cable TV Corporation Limited", payable at Chennai. The EMD in any other form will not be accepted. The Earnest Money Deposit will be returned to the applicants who are not selected.
- b. The Earnest Money Deposit will be retained in the case of successful applicants and the same will be adjusted in the Security deposit and it will not earn any interest.
- c. Any request of the applicant, under any circumstances claiming exemption from payment of EMD will be rejected.
- d. The amount remitted towards EMD is liable to be forfeited in case the applicant fails to execute the agreement after the issue of empanelment letter by TACTV.

12. SECURITY DEPOSIT

Successful empanelled Franchisee will have to pay a sum of Rs.50,000/- (Rupees Fifty Thousand only) as Security Deposit in the form of a Demand Draft in favour of "Tamil Nadu Arasu Cable TV Corporation Limited", payable at Chennai. The Security Deposit in any other form will not be accepted. The EMD amount already paid with the EoI can be adjusted in the Security Deposit. The Security Deposit will not bear any interest.

The Security Deposit will be refunded without interest after the completion of one month from the Empanelled period. In case, if the period is extended the Security Deposit will be retained till the further period of empanelment.

TACTV may revise the Security Deposit after completion of one year if required and the Franchisee shall pay the additional amount if any.

13.	ISSUE OF EMPANELMENT LETTER
The selected applicants will be issued Empanelment letter to the location applied for.	
14.	AGREEMENT
The selected Franchisee should execute an agreement with TACTV on a non-judicial stamp paper of value as prescribed in law within 10 days of issue of Empanelment letter . In the event of failure to execute the agreement, within the time prescribed, the EMD amount remitted by the applicant will be forfeited besides cancelling the EoI	
15.	VALIDITY
The Empanelment will be valid for a period of One year from the date of signing of Agreement and the same can be renewed at the discretion of TACTV.	
<p>We agree to the above terms and conditions.</p> <p>SIGNATURE OF THE APPLICANT:</p> <p>DATE:</p> <p>NAME IN BLOCK LETTERS:</p> <p>ADDRESS:</p>	

ANNEXURE - I
PART-I

Date: _____

From,
Name:
Address:
Ph:
Fax:
E-mail:

To,
The Managing Director,
Tamil Nadu Arasu Cable TV Corporation Limited (TACTV),
34 /123, 6th Floor, Dugar Towers,
Marshall's Road, Egmore,
Chennai - 600 008

Sir,
Sub: Expression of interest for empanelling private internet browsing centres in Franchisee model to act as Arasu e-sevai centres in Urban areas (Corporations, Municipalities and Town panchayats) on revenue sharing model across the state of Tamil Nadu - Submission -Reg.

Ref: Your EoI Notice dated: 12.01.2018.

With reference to your EoI notice, we submit herewith our Expression of interest for empanelling private internet browsing centres in Franchisee model to act as Arasu e-sevai centres in Urban areas (Corporations, Municipalities and Town panchayats) on revenue sharing model across the state of Tamil Nadu.

We enclose the following documents:

- 1) EoI conditions duly signed in each page
- 2) Demand Draft no. _____ for Rs.10,000/- (Rupees Ten Thousand only), in favour of "Tamil Nadu Arasu Cable TV Corporation Limited", Drawn on _____ Bank payable at Chennai, towards Earnest Money Deposit.
- 3) Application Form (as per Annexure-II)
- 4) Copy of PAN card (for individual)
- 5) Copy of certificate of registration (Partnership firm)
- 6) Copy of GST Registration Certificate
- 7) Copy of House tax Receipt (own building)
- 8) Copy of Rent or Lease Agreement (rented building)
- 9) Copy of bill for the period of one year provided by the internet service provider

Yours faithfully,

Encl: As stated above

SIGNATURE OF THE APPLICANT

ANNEXURE – II
APPLICATION FORM

S.No. Particulars	Details
1. Name of Applicant	:
2. Address	:
3. Mobile Number	:
4. E-Mail ID	:
5. Educational Qualification	:
6. Legal Entity	: Individual/ Partnership Firm
7. PAN Number	:
8. GST Number	:
9. Proposed Location of the internet center (Full address)	

ANNEXURE – III
CHECKLIST OF DOCUMENTS

S. No.	Checklist	Enclosed (Yes/No)
1.	A covering letter on your letter head addressed to The Managing Director, Tamil Nadu Arasu Cable TV Corporation Limited (TACTV), 34/123, 6 th Floor, Dugar Towers, Marshall's Road, Egmore, Chennai -600 008 (as per Annexure-I)	
2.	EoI conditions duly signed in each page enclosed in token of accepting the EoI conditions.	
3.	Demand Draft for Rs.10,000/- (Rupees Ten Thousand only) in favour of "Tamil Nadu Arasu Cable TV Corporation Limited", payable at Chennai, towards Earnest Money Deposit.	
4.	Application Form (as per Annexure-II)	
5.	Copy of PAN card (for individual)	
6.	The copy of certificate of registration (Partnership firm)	
7.	Copy of GST registration certificate	
8.	Copy of House tax Receipt (own building)	
9.	Copy of Rent or Lease Agreement (rented building)	
10.	Copy of bill for the period of one year provided by the internet service provider	