

Tamilnadu Arasu Cable TV Corporation Limited (TACTV)
(A Government of Tamilnadu Undertaking)

TENDER DOCUMENT

**TENDER FOR THE SUPPLY OF CONSUMABLES FOR
PLASTIC CARD PRINTER ON RATE CONTRACT BASIS
FOR A PERIOD OF ONE YEAR**

TENDER No. TACTV/006/PLASTIC CARD PRINTER Consumable/2018

SL. No.

ISSUED TO

CASH RECEIPT No. & DATE :

PRE-BID DATE : 16.4.2018

TENDER CLOSING DATE : 27.4.2018

TENDER OPENING DATE : 27.4.2018

COST OF TENDER DOCUMENT: Rs 1000/-

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IMPORTANT NOTICE

This tender procedure is governed by the Tamil Nadu Transparency in Tenders Act, 1998 and the Tamil Nadu Transparency in Tender Rules, 2000 as amended from time to time. In case of any conflict between the terms and conditions in the tender document and the Tamil Nadu Transparency in Tenders Act, 1998 and The Tamil Nadu Transparency in Tender Rules, 2000 the Act and Rules shall prevail.

TENDER FOR THE SUPPLY OF CONSUMABLES FOR PLASTIC CARD PRINTERS ON RATE CONTRACT BASIS FOR A PERIOD OF ONE YEAR

1. PREAMBLE

Tamil Nadu Arasu Cable TV Corporation Ltd (TACTV) proposes to procure Consumables like Ribbon, Cleaning Card and Cleaning Swab for the 1350 nos numbers of Plastic Card Printers already installed at the Arasu e-Sevai Centres on rate contract basis for a period of one year. In this context, TACTV invites sealed tenders from manufacturers/ dealers of the reputed brands in “Two Cover System” for the supply Ribbons, Cleaning Card and Cleaning Swab for the Plastic Card Printer through transparent bidding process. The Tender notification has been published fixing the date of opening of tender as 27.4.2018.

2. SCOPE OF WORK

- (a) The successful tenderer should supply Ribbons, Cleaning Cards and Cleaning Swabs to Card Printer on rate contract basis for a period of one year as ordered by TACTV.
- (b) The successful tenderer should supply the Consumable within 15 days from the date of receipt of Purchase Order from TACTV.
- (c) Supplies should be made at any location in Tamil Nadu that may be specified by the TACTV.
- (d) As per Clause 14(9) of Tamilnadu Transparency in Tender Rules 2000, TACTV may increase or decrease the order quantity up to 25% on same terms and conditions.

3. QUALIFICATION CRITERIA

Clause	Qualification Criteria	Supporting Document
3(a)	The tenderer should be a registered legal entity.	(i) In case of Private / Public Limited Companies, <input type="checkbox"/> Copy of Incorporation Certificate issued by the Registrar of Companies <input type="checkbox"/> Copy of Memorandum and

Clause	Qualification Criteria	Supporting Document
		Articles of Association (ii) In case of Partnership Firm, Registered Partnership deed (iii) In case of Proprietorship Firm, Copy of GST Registration Certificate
3(b)	The tenderer should be a manufacturer/ authorized dealer of Original Manufacturer of the Printer.	(i) In case of Manufacturer, [Copy of Udyog Aadhaar/ Excise VAT/CST registration. (ii) In case of Authorized dealer of the Manufacturer, [Letter of Authorization from the Original Manufacturer as per Annexure-IV. [Valid proof in support of manufacturing, obtained from the Original Manufacturer
3(c)	The tenderer should have at least 3 years of experience (as on 31 st December 2017) in manufacture/sales of Printer.	Purchase Orders/ Completion certificate issued by the clients.
3(d)	The tenderer should have reported an Average Annual Turnover of Rs.10 Crores in the last three consecutive Financial years vi., 2014-15, 2015-16 and 2016-17,	(i) The average annual Turnover statement duly certified by Chartered Accountant as per Annexure V. (ii) The Annual Report/ certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years.
3(e)	The tenderer should have service centres in Tamilnadu to provide after sales services.	The list of service centre in Tamilnadu as per Annexure VI should be enclosed.
3(f)	The tenderer should not have been blacklisted for supply of any items or services to TACTV or any other Government agency.	The declaration form as per Annexure VII should be enclosed.

4. LANGUAGE OF THE TENDER

The Tender prepared by the tenderer as well as all correspondences and documents relating to the Tender shall be in English language only. If the supporting documents are in a language other than English/Tamil, the notarized translated English version of the documents should also be enclosed. Tender received without such translation copy will be rejected.

5. PURCHASE OF TENDER DOCUMENTS

- (a) The tender document shall be obtained from Tamil Nadu Arasu Cable TV Corporation Limited (TACTV), 34 /123, 6th Floor, Dugar Towers, Marshalls Road, Egmore, Chennai - 600 008 on payment of Rs.1000/- payable in the form of Demand Draft drawn on any Indian Nationalised/ Scheduled Commercial Bank in favour of “Tamil Nadu Arasu Cable TV Corporation Ltd” payable at Chennai or it can be downloaded from **www.tactv.in** and **www.tenders.tn.gov.in** at free of cost. For the downloaded tender document, the tenderer need not enclose the tender document cost but should give a declaration for not having tampered the Tender document downloaded (as per Annexure VIII).
- (b) The tender document can be purchased on all working days between 11.00 AM and 03.00 PM from 4.4.2018 to 26.4.2018.

6. PREBID MEETING

There will be a pre-bid meeting on 16.4.2018 at 4.00 P.M. in the Head Office of TACTV, 34/123, 6th Floor, Dugar Towers, Marshalls Road, Egmore, Chennai - 600 008 during which the prospective tenderers can get clarifications about the tender. The tenderers shall send their queries in writing if any so as to reach TACTV at least two days prior to the pre-bid meeting date. The tenderers may also check **www.tactv.in** and **www.tenders.tn.gov.in** for up to date information like change in date / venue etc., of pre-bid meeting as TACTV may not be able to identify and communicate with the prospective bidders at this stage. Non attending of pre-bid meeting is not a disqualification.

7. CLARIFICATION ON THE TENDER DOCUMENT

Any discrepancies, omissions, ambiguities or conflicts in the tender document or any doubts as to their meaning and any request for clarification must be sent in writing to “The Managing Director, Tamil Nadu Arasu Cable TV Corporation Limited (TACTV), 34 /123, 6th Floor, Dugar Towers, Marshalls Road, Egmore, Chennai - 600 008”. The Managing Director will review the

same, and where information sought is not clearly indicated or specified in the tender documents, will issue a clarifying bulletin to all those who have purchased the tender documents and will also upload such clarification on www.tactv.in and www.tenders.tn.gov.in. The Managing Director will neither make nor be responsible for any oral instructions. Request for clarification should be brought to the notice of the Managing Director, in writing, before 48 hours of the opening of the tender.

8. AMENDMENT OF TENDER DOCUMENT

TACTV whether on its own initiative or as a result of a query, suggestion or comment of an Applicant or a Respondent, may modify the tender document by issuing an addendum or a corrigendum at any time before the opening of the tender. Any such addendum or corrigendum will be communicated to all the tenderers who had purchased the tender documents and also will be uploaded on www.tactv.in and www.tenders.tn.gov.in and the same will be binding on all Applicants or Respondents or Tenderers, as the case may be.

9. AUTHORISATION OF THE TENDERER

The Tender should be signed on each page by the tenderer or by the person who is duly authorized for the same by the tenderer.

10. SUBMISSION OF TENDER IN TWO COVER SYSTEM

- (a) Every page of the terms and conditions of the tender document should be signed and enclosed with the tender, in token of having accepted the tender conditions. Failing which the tender will be rejected summarily.
- (b) Tenders should be submitted in two parts:
 - a) Part I will cover technical bid and
 - b) Part II will cover price bid
- (c) Tenderers should ensure submission of all documents along with Part-I and Part II proposal as per the Check list given in Annexure -XI.
- (d) Tenderers are requested to submit Part I and Part II in a separate sealed cover superscripting as Part I and Part II respectively. These two Parts namely Part I and Part II must be placed in a separate sealed cover superscripted as “Tender for the supply of consumables for Plastic Card Printer on rate contract basis for a period of One year” and addressed to “The Managing Director, Tamil Nadu Arasu Cable TV Corporation Limited (TACTV), 34/123, 6th Floor, Dugar Towers, Marshalls Road, Egmore, Chennai - 600 008”, containing the name and address of the Tenderer. **Tenders submitted with unsealed cover would summarily be rejected.**

- (e) Tenders should be dropped only in the tender box kept at “Tamil Nadu Arasu Cable TV Corporation Ltd.34/123, 6th Floor, Dugar Towers, Marshalls Road, Egmore, Chennai 600 008” on or before 3.00 PM of 27.4.2018”. Tenders will not be received by hand.
- (f) Alternatively, the tenders can be submitted through registered post so as to reach the above address on or before 3.00 PM on 27.4.2018. Tenders received after the specified time will not be considered and TACTV will not be liable or responsible for any postal delays.
- (g) A tender once submitted shall not be permitted to be altered or amended.

11. EARNEST MONEY DEPOSIT

- (a) The Tender should be accompanied by an Earnest Money Deposit (EMD) to the value of Rs.1,00,000 /- (Rupees One lakh only) in the form of a Demand Draft or Banker’s cheque drawn on any Indian Nationalised/Scheduled Commercial Bank in favour of “Tamil Nadu Arasu Cable TV Corporation Limited”, payable at Chennai. The EMD in any other form will not be accepted. The Earnest Money Deposit will be returned to the unsuccessful tenderers.
- (b) The Earnest Money Deposit will be retained in the case of successful tenderer and it will not earn any interest and will be dealt with, as provided in the terms and conditions of the tender.
- (c) Any request of the tenderer, under any circumstances claiming exemption from payment of EMD will be rejected and their Part II price offer will not be opened.
- (d) The amount remitted towards EMD is liable to be forfeited in case the tenderer fails to execute the contract after submission of the tender or after acceptance of the offer by TACTV or fail to sign the Agreement or to remit the Security Deposit.

12. VALIDITY

The rate quoted in the Tender should be valid for the acceptance by the TACTV, for a minimum period of **180 days** from the date of opening of the Tender. The accepted rate is valid till the entire contract is completed. Escalation in the rates will not be entertained under any circumstances.

13. OPENING AND EVALUATION OF THE TENDER

- (a) The tenders received upto 3.00 PM as per the office clock on 27.4.2018 will be taken up for opening. Tenders received after specified date and time will not be accepted. The Tender will be opened by the Managing Director of Tamil Nadu Arasu Cable TV Corporation Limited or by the Person/Committee authorized by him at 03.30 PM on the same day in the presence of the available Tenderers/ representatives of the Tenderers who

choose to be present. The Tenderers or their authorized agents are allowed to be present at the time of opening of the tenders.

- (b) The Managing Director of Tamil Nadu Arasu Cable TV Corporation Limited or Person/Committee authorized by him will inform the attested and unattested corrections, before the Tenderers and sign all such corrections in the presence of the Tenderers. If any of the Tenderers or agents not present then, in such cases the Person/Committee will open the tender of the absentee Tenderer and take out the unattested corrections and communicate it to them. The absentee Tenderer should accept the corrections without any question whatsoever.
- (c) If the date fixed for opening of the tender happens to be a Government holiday, the sealed tenders will be received up to 3.00 PM on the next working day and opened at 03.30 PM on the same day.
- (d) The Technical bid will be evaluated by the committee of TACTV in terms of the qualification Criteria. The committee reserves the right to disqualify any of the tender in case the Committee is not satisfied with the documents furnished, including the past performances.
- (e) TACTV may arrange for field inspection to verify their pre-qualifying conditions before opening of Part II cover and in case if any failure to satisfy the requirements, their Tender will be rejected and their Part-II Cover will not be opened.
- (f) The tenderers declared as qualified by the Committee, will be informed the date of opening of Part II (Price bid).

14. PRICE OFFER

- (a) The Price bid should be kept only in the Part II cover.
- (b) The price bid should be prepared as per Annexure-X.
- (c) **The Contract can be renewed for another One Year at the sole discretion of TACTV subject to the acceptance by the successful tenderer.**
- (d) The rate quoted by the tenderer shall be kept firm for a period specified in the Tender from the date of opening of the tender. The tenderer should keep the Price firm during the period of Contract including during the period of extension of time if any. Escalation of rate will not be permitted during the said periods or during any period while providing services whether extended or not for reasons other than increase of duties / taxes payable to the Governments in India within the stipulated delivery period.
- (a) The price should be neatly and legibly written both in figures and words.
- (b) In case of discrepancy between the prices quoted in words and figures lower of the two shall be considered.
- (a) Part-II bid should not contain any commercial conditions. Variation in the commercial terms and conditions of the tender will not be accepted.

15. EVALUATION OF THE PRICE

The price bid will be evaluated in accordance to the Tamil Nadu Transparency in Tenders Act 1998 read with the Tamil Nadu Transparency in Tenders Rules 2000, as given below:

- (a) The evaluation shall include all Customs Duty, Central Excise Duty and Value Added Tax (VAT) and Warranty Cost as a part of the price, as detailed below:
 - (i) In evaluation of the price of an imported item, the price shall be determined inclusive of the customs duty;
 - (ii) In the evaluation of the price of the articles which are subject to excise duty, the price will be determined inclusive of such excise duty.
 - (iii) In a Tender where all the tenderers are from within the State of Tamil Nadu or where all the tenderers are from outside the State of Tamil Nadu, the Sales Tax under the Tamil Nadu Value Added Tax shall be included for the evaluation of the price bid.
 - (iv) In a tender where the tenderers are both from the state of Tamil Nadu as well as outside the state of Tamil Nadu the sales tax under the Tamil Nadu Value Added Tax shall be excluded for the evaluation of the price, as per Rule 29(d) (iv) of the Tamil Nadu Transparency in Tenders Act 1998 read with the Tamil Nadu Transparency in Tenders Rules 2000.

16. AWARD OF CONTRACT

- (a) The tenderer(s) who has quoted lowest price (L1) will be invited for negotiations for further reduction of price.
- (b) Upon finalization of negotiated rate, TACTV will issue the Letter of Acceptance (LoA) to the successful tenderer.
- (c) However, TACTV may also award the contract to Other Technically Qualified Tenderers who are matching the negotiated price of L1 bidder, in accordance with Tamil Nadu Transparency in Tenders Act, 1998 read with the Tamil Nadu Transparency in Tenders Rules, 2000.

17. SECURITY DEPOSIT

- (a) On receipt of the Letter of Acceptance from the TACTV, the successful tenderer should remit a Security Deposit (SD) of Rs. 5,00,000/- (Rupees Five Lakhs only) in the form of a Demand Draft or Banker's Cheque drawn on any Indian Nationalized/ Scheduled Commercial Bank or irrevocable Bank Guarantee with a validity period of 12 months in

favour of “Tamil Nadu Arasu Cable TV Corporation Limited”, payable at Chennai, within 5 (five) working days from the date of receipt of letter of acceptance. The EMD shall be adjusted with the Security Deposit.

- (b) Any other amount pending with TACTV will not be adjusted under any circumstances, against the Security Deposit if so requested.
- (c) If the Security Deposit amount is not paid within the time specified, the EMD remitted by the tenderer shall be forfeited, besides cancelling the communication of acceptance of the Tender.
- (d) Security Deposit amount remitted will not earn any interest

18. AGREEMENT

The successful tenderer should execute an agreement as may be drawn up to suit the conditions on a non-judicial stamp paper of value, as prescribed in law on the date of remittance of Security Deposit and shall pay for all stamps and legal expenses incidental thereto. In the event of failure to execute the agreement, within the time prescribed, the EMD/SD amount remitted by the tenderer will be forfeited besides cancelling the Tender. .

19. ISSUE OF PURCHASE ORDER

After payment of Security Deposit and successful execution of the agreement, Purchase Order will be released to the items as and when it is required by the TACTV. The successful tenderer should supply the consumables within 15 days from the date of receipt of Purchase Order from TACTV.

20. SCHEDULE OF SUPPLY

- (a) The specification of the Consumables should be as per tender.
- (b) The delivery of the consumables for the Plastic Card Printers shall be completed within 15 days
- (c) The consumables should be delivered at any location in Tamilnadu that may be specified by the TACTV.
- (d) If the contract is not completed within the stipulated time or extended time, TACTV will hold full authority to cancel the tender or take any such action that will be deemed fit to the occasion at the risk and cost of the successful tenderer. Such cancellation will entail forfeiture of EMD and Security Deposit.
- (e) In the event of non- performance of the contractual provisions or failure to effect the supply within the stipulated time or during the extended period and if it is found that the

Contractor, has not fulfilled the contractual obligation with TACTV in any manner during the currency of the contract or also found on later date, TACTV reserves the right to disqualify such supplier to participate in future tenders or black list the firm up to a maximum period of 3 years.

21. PAYMENT TERMS

- (a) No advance is permissible.
- (b) 100% of the contract value will be paid on completion of supplies and after acceptance by the authorized committee nominated by TACTV, with proper entries made in the relevant registers and on proper attestation by the concerned officials.
- (c) SD will be paid only after completion of 1 year Contract period.
- (d) TACTV also reserves the right to recover any dues from the tenderer, which is found on later date, during audit/excess payment, after final settlement is made to them. The tenderer is liable to pay such dues to the TACTV immediately on demand, without raising any dispute/protest.

22. PENALTY

- (a) Failure to execute the entire contract within the specified period from the date of issue of purchase order will attract a penalty of 1% per week, on the full value of the contract upto a maximum of 5%. Delays beyond that period will result in cancellation of the orders.
- (b) Failure to attend the complaint raised by TACTV within 24 hours will attract a penalty of Rs.250 per day.

23. TERMINATION OF THE CONTRACT

TACTV reserves right to terminate of the contract at any time during the validity period on account of non-fulfilment of contract on any count.

24. GENERAL CONDITIONS

- (a) Conditional Tender in any form will not be accepted.
- (b) TACTV reserves the right to split the tender and award it to more than one supplier.
- (c) TACTV reserves the right to relax or waive or amend any of the tender conditions.
- (d) The right of final acceptance of the tender is entirely vested with TACTV and TACTV reserves the right to accept or reject any or all the tenders in part or in totality or to negotiate with any or all the tenderers or to withdraw/ cancel/ modify this tender without assigning any reason whatsoever.
- (e) After acceptance of the tender by TACTV, the tenderer will have no right to withdraw his tender.
- (f) The successful tenderer(s) shall not off load either full or part of the work to other supplier.
- (g) If delivery performance of the tenderer is not as per the Schedule, then TACTV reserves the right to reallocate the quantity to other tenderer.
- (h) TACTV reserves its right to inspect the tenderer' factory before or after placement of orders and based on the inspection, TACTV reserves a right to modify the quantity ordered.
- (i) TACTV reserves its right to withhold any amount for the deficiency in the service aspect of the supplied items.
- (j) Any notice regarding any problems, to the tenderer shall deemed to be sufficiently served, if given in writing at his usual or last known place of business.
- (k) In the course of discussion and instruction TACTV may disclose information of confidential and proprietary nature relating to its products, knowhow, to the tenderer. Such information shall be considered as confidential.

25. ARBITRATION

- (a) In case of any dispute in the tender, including interpretation if any on the clauses of the tender or the agreement to be executed, the matter shall be referred by the TACTV/ Tenderer to an Arbitrator who shall be selected by the Tenderer from the panel of Arbitrators approved by TACTV and communicate the same within 15 days, from the date of receipt of the letter from the TACTV along with the panel. If there is no reply from the Tenderer within 15 days, TACTV shall choose any of the Arbitrators from the panel of Arbitrators referred to above. The remuneration for the Arbitrator and other expenses shall be shared equally by TACTV and the Tenderer.

- (b) The venue of the Arbitration shall be at the Head office of the TACTV, Chennai.
The decision of the Arbitrator shall be final and binding on both the parties to the Arbitration
- (c) The Arbitrator may with the mutual consent of the parties, extend the time for making the award. The award to be passed by the Arbitrator is enforceable in the court at Chennai city only.

26. JURISDICTION OF THE COURT

Any dispute arising out of non-fulfillment of any of the terms and conditions of this Tender/Agreement or any other dispute arising out of the arbitration award will be subject to the jurisdiction of the Courts in the City of Chennai only.

We agree to the above terms and conditions.

SIGNATURE OF THE TENDERER

DATE:

NAME IN BLOCK LETTERS:

DESIGNATION:

ADDRESS:

ANNEXURE-I

PART-I

Date: _____

From,

Name:
Address:
Ph:
Fax:
E-mail:

To,

The Managing Director,
Tamilnadu Arasu Cable TV Corporation Limited (TACTV),
34 /123, 6th Floor, Dugar Towers,
Marshall's Road, Egmore,
Chennai - 600 008

Sir,

Sub: Tender for the supply of Consumables for Plastic Card Printer on
rate contract basis for a period of one year – Submission of Part I –Reg .
Ref: Your Tender Notice Dt.

With reference to your tender notice, we submit herewith our sealed tender for the supply of Consumables for Plastic Card Printer on rate contract basis for a period of one year as specified by TACTV in this tender document.

We enclose the following documents:

- 1) Tender conditions duly signed in each page
- 2) Demand Draft no. _____ for Rs.1,00,000/- (Rupees One Lakh only), in favour of "Tamilnadu Arasu Cable TV Corporation Limited", Drawn on _____ Bank payable at Chennai, towards Earnest Money Deposit.
- 3) Authorization letter from the Agency for the person to sign the tender.
- 4) Compliance report to the technical Specifications as per Annexure-I (a).
- 5) Details of the Tenderer (as per Annexure-III)
- 6) Letter of Authorization from the Original Manufacturer, in case of authorized dealer (as per Annexure-IV)
- 7) Average annual turnover statement duly certified by a Chartered Accountant (as per Annexure-V).
- 8) Declaration for not having black listed either by TACTV or by any other Govt. agencies (as per Annexure-VII).

- 10) Declaration for not having tampered the Tender documents downloaded from the websites www.tactv.in and www.tenders.tn.gov.in (Annexure-VIII).
- 11) The copy of certificate of incorporation/registration.
- 12) Copy of Memorandum and Articles of Association.
- 13) Copy of Registered Partnership deed, in case of Partnership Firm.
- 14) Purchase Orders issued by the clients
- 15) Performance certificate issued by the clients
- 16) The Annual Report / certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years i.e FY 2014-15, 2015-16 and 2016-17.
- 17) Copy of Registration certificate as a firm under GST.
- 18) Copy of Service Tax Registration certificate.
- 19) Copy of PAN allotment Certificate/ PANCARD issued by Income Tax Department.
- 20) Latest I.T return.
- 21) Notarized translated English version of the documents in a language other than English/Tamil, if any.

Yours faithfully,

SIGNATURE OF THE TENDERER

Encl: As stated above

ANNEXURE-II
DETAILS OF THE TENDERER

1. Name of the Tenderer	
2. Registered Office Address	
3. Telephone Number	
4. Fax	
5. Email	
6. Website, if any	
7. Contact Person	Name: Designation: Phone: Mobile: Email
8. Date of Incorporation	
9. Legal Status	Proprietorship/partnership/Pvt. Limited/Public Limited/others (Pl. mention)
10. Addresses of Offices located in Tamilnadu along with phone number, fax and email.	
11. Brief profile of the tenderer	
12. Manufacturing Capacity	
13. Registration Number as a firm under GST	
14. Service Tax Registration Number	
15. PAN Number	

ANNEXURE-III
LETTER OF AUTHORIZATION FROM THE ORIGINAL MANUFACTURER

To
The Managing Director,
Tamil Nadu Arasu Cable TV Corporation Ltd.,
Dugar Towers, 6th Floor,
No.34/123, Marshalls Road, Egmore,
Chennai – 600 008.

Sir,

We hereby authorize M/sto undertake to submit a Bid, and subsequently negotiate and sign the contract with the TACTV against Tender No:_____ for the (type the Description of goods) developed by us. We hereby extend our full warranty for the goods offered for supply by the above firm against this tender.

We also undertake to provide timely supplies as per terms of tender and as agreed mutually and also to provide a trouble free and continuous support either directly or through our authorized partners under our supervision during the said support period. We will provide the necessary support in the event of upgradation of any of the software is necessitated while providing the support will arrange for complete replacement of the item(s) with an equivalent / higher version.

For this tender we authorize M/s. _____ (Complete address and full contact details of the partner) to be our sales and service partner. In the event of discontinuation of supply and service by our partner or any problem arises during provision of supply and services, the entire responsibility to provide trouble free and continuous supply and services to the end user rests with us and we undertake to provide supply and services directly or through our alternative sales / service partners.

In case of violation of any of the conditions above, I/We understand that I/ We are liable to be blacklisted by TACTV for a period of three years.

(Signature for and on behalf of Principal)

NOTE: COMPETENT AUTHORITY OF THE MANUFACTURER SHOULD ISSUE THE LETTER OF AUTHORIZATION INDIVIDUALLY FOR EACH TENDERER SEPARATELY.

ANNEXURE-IV
ANNUAL TURN OVER STATEMENT

The Annual turnover of M/s
.....
years are given below and certified that the statement is true and correct. for the past three

S.no	Year	Turnover (Rs. in lakh)
1	2014-15	
2	2015-16	
3	2016-17	
	Total	
Average annual turnover		

DATE :

SIGNATURE OF THE TENDERER

SIGNATURE OF CHARTERED ACCOUNTANT
(with seal and Address)

ANNEXURE-V

CERTIFICATE

Date: _____

Certified that M/s...../ the firm /company or its partners / share holders had not been blacklisted by Tamilnadu Arasu Cable TV Corporation Limited (TACTV), or by any Government Agencies.

SIGNATURE OF THE TENDERER
(with seal and address)

ANNEXURE-VI
DECLARATION FORM

Date: _____

a) I/We having our office at do declare that I/We have carefully read all the conditions of tender sent to me/us by the Tamilnadu Arasu Cable TV Corporation Limited (TACTV), for the tenders floated vide tender ref.no._____ for the supply of Consumables for the Plastic Card Printer on rate contract basis for a period of one year and complete the contract as per the tender conditions.

b) I/We have downloaded the tender document from the internet site [www.tactv.in /](http://www.tactv.in/) www.tenders.tn.gov.in and I /We have not tampered / modified the tender document in any manner. In case, if the same is found to be tampered / modified, I/ We understand that my/our tender will be summarily rejected and full Earnest Money Deposit will be forfeited and I /We am/are liable to be banned from doing business with TACTV or prosecuted.

SIGNATURE OF THE TENDERER
(with seal and address)

ANNEXURE-VII

PART-II

From,

Name:

Address:

Ph:

Fax:

E-mail:

To,

The Managing Director,

Tamilnadu Arasu Cable TV Corporation Limited

(TACTV), 34 /123, 6th Floor, Dugar Towers,

Marshall's Road, Egmore,

Chennai - 600 008

Sir,

Sub: Tender for the supply Consumables for Plastic Card Printer on rate contract basis for a period of one year - Submission of Part – II – Price Offer-Reg

Ref:- Our tender (Technical Bid) submitted today for “the supply of Consumables for Plastic Card Printer on rate contract basis for a period of one year”

In continuation of our above tender, we submit herewith the price offer for “the supply Consumables for Plastic Card Printer on rate contract basis for a period of one year” as specified by TACTV in this tender document. We agree to abide by the terms and conditions stipulated by the TACTV and also agree to complete the entire contract, at the rates quoted by us. The rate quoted and approved by the TACTV in this tender will hold good as per TACTV tender conditions.

Yours faithfully,

SIGNATURE OF THE TENDERER

**ANNEXURE-VIII
PRICE BI**

CONSUMABLES (In Rs.)

1. FOR EVOLIS PRINTER MODEL:PRIMACY

Sl.No.	Description	Assured Images Per Ribbon	Basic Price per Unit	Customs Duty	GST	Rate per Unit (incl. Taxes & Duties)	Rate per Image
1	Half YMCKOKO Ribbon						
2	Full YMCKO Ribbon						

Amount in Words: Rupees _____ only

FOR ZEBRA PRINTER MODEL:ZXP3(IS)

Sl.No.	Description	Assured Images Per Ribbon	Basic Price per Unit	Customs Duty	GST	Rate per Unit (incl. Taxes & Duties)	Rate per Image
1	Half YMCKOKO Ribbon						
2	Full YMCKO Ribbon						

Amount in Words: Rupees _____ only

1. FOR PRINTER MODEL: IDP SMART -30D

Sl.No.	Description	Assured Images Per Ribbon	Basic Price per Unit	Customs Duty	GST	Rate per Unit (incl. Taxes & Duties)	Rate per Image
1	Half YMCKOKO Ribbon						
2	Full YMCKO Ribbon						

Amount in Words: Rupees _____ only

Note: Pls specify the Tax and Duty percentage also.

SIGNATURE OF THE TENDERER (with seal and address)

ANNEXURE – IX
CHECKLIST OF DOCUMENT

Documents to be enclosed in Part-I:

1. A covering letter on your letter head addressed to The Managing Director, Tamilnadu Arasu Cable TV Corporation Limited (TACTV), 34 /123, 6th Floor, Dugar Towers, Marshall’s Road, Egmore, Chennai - 600 008 (as per Annexure-II)
2. Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions.
3. Demand Draft no. _____for Rs.1,00,000/- (Rupees One Lakh only), in favour of “Tamilnadu Arasu Cable TV Corporation Limited”, Drawn on _____ Bank payable at Chennai, towards Earnest Money Deposit.
4. Authorization letter from the Agency for the person to sign the tender.
5. Details of the Tenderer (as per Annexure-III)
6. Letter of Authorization from the Original Manufacturer, in case of authorized dealer (as per Annexure-IV)
7. Average annual turnover statement duly certified by a Chartered Accountant (as per Annexure-V).
8. Declaration for not having black listed either by TACTV or by any other Govt. agencies (as per Annexure-VII).
9. Declaration for not having tampered the Tender documents downloaded from the websites www.tactv.in and www.tenders.tn.gov.in (Annexure-VIII).
10. The copy of certificate of incorporation/registration.
11. Copy of Memorandum and Articles of Association.
12. Copy of Registered Partnership deed, in case of Partnership Firm.
13. Purchase Orders issued by the clients
14. Performance certificate issued by the clients
15. The Annual Report / certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years i.e. FY 2014-15, 2015-16 and 2016-17.

16. Copy of GST Registration certificate
17. Copy of PAN allotment Certificate/ PANCARD issued by Income Tax Department.
19. Notarized translated English version of the documents in a language other than English/Tamil, if any.

Documents to be enclosed in Part-II

1. A covering letter on the letter head addressed to The Managing Director, Tamilnadu Arasu Cable TV Corporation Limited (TACTV), 34 /123, 6th Floor, Dugar Towers, Marshall's Road, Egmore, Chennai - 600 008 (as per Annexure-VII)
2. Price Bid as per Annexure-VIII of the Tender document.

Note:

Tenders submitted in unsealed cover would summarily be rejected.

SIGNATURE OF THE TENDERER (with seal and address)