

TAMILNADU ARASU CABLE TV CORPORATION LIMITED

No.34/123, Marshalls Road, 6th Floor, Dugar Towers, Egmore, Chennai 8.

TENDER NO.008/Car/TACTV/2018 dt.7.1.2019



HIRING OF DIESEL CARS FOR THE USE OF OFFICERS OF TACTV CORPORATION IN TAMIL NADU FOR THREE YEARS ON RATE CONTRACT BASIS

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Tender should be accompanied with the Tender Document duly signed with address and seal in the Letter of Tender (Page No.4 & 5 of 20), Tender Schedule and Conditions (Page No.6 to 17 of 19), Details of Cars Owned / Hired (Page No.18 of 19) and Price Schedule (Page No.19)

INTERESTED TENDERERS ARE REQUESTED TO DOWNLOAD THE ENTIRE PAGES (PAGE NO. 1 TO 19) AND SHOULD SUBMIT ALL PAGES DULY SIGNED ALONG WITH THE REQUIREMENTS AS SPECIFIED IN THE TENDER SCHEDULE ON OR BEFORE THE DUE DATE.

MANAGING DIRECTOR,
TAMILNADU ARASU CABLE TV CORPORATION LIMITED,

TAMILNADU ARASU CABLE TV CORPORATION LIMITED

No.34/123, Marshalls Road, 6th Floor, Dugar Towers, Egmore, Chennai 8.

NOTICE INVITING TENDER **Tender No:008/Car/TACTV/2018**

1. NATURE : Sealed tenders are invited in the prescribed form for hiring of Non A/c.Tata Indica Diesel Operated cars for 32 Districts of Tamil Nadu for three years.
2. ADDRESS : Managing Director,
Tamil Nadu Arasu Cable TV Corporation ,(TACTV)
34/123, Marshalls Road, 6th Floor, Dugar Towers,
Egmore, Chennai 600 008.

3. DETAILS OF TENDER:

S. NO	Tender No. and Date	Description	EMD Amount	Last Date & Time for issue of tender	Due date & time for receipt of tender	Date & time of opening of tender
1.	008/Car/TACTV/2018	Hiring of Non A/c.Tata Indica Diesel Operated cars for 32 Districts of Tamil Nadu for three years.	Rs.10,000/- (Per Vehicle)	25.1.2019 3.00 P.M.	28.1.2019 3.00 P.M.	28.1.2019 3.30 P.M.

4. VALIDITY OF TENDER : 90 Days

5. ISSUE OF TENDER : 7.1.2019 TO 25.01.2019

6. Approximate value of Tender: Rs.90 lakhs per year.

7. TENDER OF SCHEDULE : Detailed description of the vehicles to be provided and the terms and conditions of the tender are available in the tender schedule which can be downloaded Free of Cost from

the websites www.tactv.in and www.tenders.tn.gov.in. The tender schedule can also be obtained from office of the Managing Director, TACTV at 34/123, Marshalls Road, 6th Floor, Dugar Towers, Egmore, Chennai 8 on payment of Rs.500/- by way of Demand Draft in favour of Tamil Nadu Arasu Cable TV Corporation Ltd Payable at Chennai.

8. Address (For information and opening of bids):

MANAGING DIRECTOR,
Tamil Nadu Arasu Cable TV Corporation Ltd.,
34/123, Marshalls Road,
6th Floor, Dugar Towers,
Egmore, Chennai 8
TAMILNADU, INDIA
Telephone No: 044-28432911
E.Mail:tactv@tactv.in

MANAGING DIRECTOR

LETTER OF TENDER

To

The Managing Director
TamilNadu Arasu Cable TV Corporation Limited.,
11/22,Mangadu Samy Street,
Nungambakkam,
Chennai-600 034.

Sir,

I/We do hereby tender for the HIRING OF NON-A/C TATA INDICA DIESEL OPERATED CARS FOR THE USE OF DEPUTY MANAGERS IN 31 DISTRICT HEAD QUARTERS (Except Chennai) ON CONTRACT BASIS FOR THREE YEARS to the Tamil Nadu Arasu Cable TV Corporation Limited (TACTV) in accordance with the conditions stated in the annexed agreement and specification attached here to at the rates specified in the Price Schedule.

I/We have examined the details of the cars to be supplied and have carefully noted the conditions of contract and the specification with all the stipulations of which I/We agree to comply.

I/We hereby undertake to complete delivery at the places mentioned in the specification of all the articles within as per Clause 17 of the tender schedule from the date of communication of acceptance of my/our tender.

I/We further agree that I/We not withdraw this tender either in full or in part during the time that will be required for intimation of the acceptance or non acceptance of the tender being given to me/us or until expiry of a period of three months from the date of receipt hereof, as stipulated in the instructions to tenderers under Clause 24 (2) of the Tender Schedule whichever is earlier and if I/We do so withdraw the tender then I am/We are liable to forfeit the tender deposit.

I/We hereby undertake and agree to forward within fourteen days after the notification of the acceptance by the TACTV of this tender securities

to the value equivalent to 2% (two Percent) of the contract amount or such other amount as may be demanded as a guarantee for the due fulfillment of my/our cost the agreement attached within fourteen days after notification of acceptance of this tender.

I/We further agree that the acceptance of this tender shall result in the constitute a valid and concluded contract binding on me/us the terms whereof shall be taken to be those mentioned in the form of agreement here to annexed notwithstanding the non-execution of the said agreement.

I/We further agree that in the event of my/our failing to deposit securities mentioned above or to produce the latest income tax and sales tax clearance certificate or to execute the agreement within the period of fourteen days has in before referred to for the sum of Rs.10,000/- deposited per car with the tender shall be forfeited to the TACTV Corp.Ltd., and the Managing Director, TamilNadu Arasu Cable TV Corporation Limited shall be entitled to cancel the contract which shall have to be concluded by virtue of the said acceptance and there upon arrange for any other person or persons to supply the cars herein before mentioned and I/We agree to be liable irrespective of the forfeiture aforesaid for all damages, losses, charges and expenses arising from or by reason of such failure and arrangement.

I/We hereby declare that I/We agree to do the various acts, deeds and things referred to herein including the condition relating to non-withdrawal of this tender above set out in consideration of the Managing Director, TACTV and considering this my/our tender.

As witness my/our and thisDay of

SIGNATURE OF THE TENDERER
ADDRESS WITH SEAL

Contact No.

TENDER NO.008/Car/TACTV/2018 dt.-----Due on:-----

TAMILNADU ARASU CABLE TV CORPORATION LIMITED

TENDER SCHEDULE AND CONDITIONS

NAME OF WORK : HIRING OF NON A/C TATA INDICA
DIESEL OPERATED CARS in 32
DISTRICTS ON CONTRACT BASIS FOR
THREE YEARS

TENDER NO.&DATE : 008/Car/TACTV/2018

DUE DATE AND TIME ; 28.01.2019 at 3.00 P.M

E.M.D : Rs.10,000/- per vehicle

TENDER VALIDITY : 90 DAYS

1. DESCRIPTION

The tenderer is requested to quote the lowest rate for various slabs as per the PRICE SCHEDULE (Page No.20) enclosed herewith for providing.

NON A/C TATA INDICA DIESEL OPERATED CARS FOR USE
IN 32 DISTRICTS OF TAMIL NADU ON RATE CONTRACT BASIS
FOR A PERIOD OF THREE YEARS

With facilities mentioned as below on hire basis for the use of the Deputy Managers of the TACTV,Corp.,Ltd., as per the specifications as well as conforming to the conditions given below, you are requested to sign all the pages of tender schedule to confirm that the rates are based on the terms and conditions stipulated herein.

Please offer your lowest rate in the price schedule enclosed separately.

2. REQUIREMENT:

a) The number of cars required at present is **40 Nos.**

- b) However, TACTV Corp., Ltd., reserves the right to increase or decrease the number as per the requirement.
- c) The Period of contract is 3 years.
- d) The vehicle shall be of type 2012, 2013 model

3. MODEL & TECHNICAL SPECIFICATIONS:

NON-AC TATA INDICA DIESEL OPERATED 5 SEATER / POWER STEERING (2013) MODEL -VEHICLE TO BE SUPPLIED AFTER THE ISSUE OF WORK ORDER.

- i. Seater facing forward direction
- ii. Fitted with water proof with metallic top cover and all sides with glass openings.
- iii. Metal Front doors with winding glass
- iv. Must have Tourist Permit Compulsory.
- v. Must satisfy Tamil Nadu Govt. Pollution Control norms.

4. TERMS & CONDITIONS:

- a) The Tenderer should own a minimum of 5 vehicles with tourist permit in his/her or the firm's name / in the partner name/ proprietor name/Family members name and should obtain tourist permit on confirmation.
- b) All the vehicles that will be hired by the TACTV Corp.Ltd., shall have tourist permit.
- c) The copies of the following should be enclosed for all the vehicles quoted for (or) on confirmation of tender
 - i. RTO Registration Certificate
 - ii. Valid Tourist Permit
 - iii. Live Fitness Certificate
 - iv. Live Comprehensive Insurance Policy
 - v. Valid Pollution Control Certificate.

d) In absence of any one of the certificates mentioned above vide Clause 3 & 4, the tender will be liable for rejection and however in case of new vehicle, clause 3 & 4 should be furnished **before hiring the cars to the TACTV, if the cars are procured & provided to the TACTV.**

5) PRICE SCHEDULE:

- (i) Number of Cars owned and leased by the tenderer shall be indicated in the column mentioned in the Page No.19 of the Tender Document.
- (ii) The rate quoted **in the price schedules** (Page No.19) should be inclusive of rent, fuel, lubricants and other consumables, driver Bata, other charges levied on outstation trips and no other charges will be allowed by the TACTC other than the hire charges quoted. The service tax, if any, should be mentioned separately.
- (iii) The rate for outstation trips with minimum kilometre required to be done should be inclusive of permit charges and other charges in connection with outstation trips.
- (iv) The tenderer should quote the total number of Cars they can provide on one day and the number of Cars available with him in the page No.18 of the Tender Document.
- (v) The lowest rate quoted in the price schedule will be considered as L-1.

6) EMD DETAILS:

- (i) The EMD amount furnished for the actual number of vehicles alone will be considered for tender evaluation purpose. The EMD amount should be paid in the form of Demand Draft/Bankers Cheque obtained from any Nationalized / Schedule Bank for the same value payable at Chennai, favoring the MANAGING DIRECTR, TACTV Corp., Ltd.,
- (ii) The EMD amount will be refunded to the unsuccessful bidder after the work order is issued.
- (iii) The EMD does not carry any interest.

7) CHANGE OF MODEL:

The successful tenderer should provide cars as per the work order and he/her should not change the model without prior approval. The approval should be for different cars of same model or higher model. If done without prior approval, the work order will be cancelled without prior intimation. The bidder will not be allowed to participate in any future tenders **for one year period.**

8) PERMIT:

The model of vehicle quoted by the tenderer should have tourist permit valid for the entire contract period. If not he / she should get the permit before **issuing the work order.**

9) RATE:

The rate should be firm for the entire contract period and shall be inclusive of cost of fuel, crew salaries, maintenance, tax, insurance, Fitness Certificate, etc. No other charges will be allowed by the TACTV other than the hire charges mentioned.

However any new tax liability or increase/decrease in the existing tax liability due to change in law after the due date for submission of tender will be at TACTV'S account.

The rate quoted shall be firm throughout the contract period except for the adjustment in the cost of diesel as mentioned in Clause below.

The cost of diesel per liter prevailing on the third day prior to the due date of opening of tender i.e. on 28.01.2019 shall be the basis for the hiring charges per trip quoted by the tenderers.

For any increase or decrease in cost of diesel announced by the Govt. proportionate increase/decrease in rate per trip will be considered if the cumulative increase/decrease is more than 25% of the base price as on tender date. Price escalation will be effective from the date on which cumulative increase/decrease crosses the 25% mentioned above. Subsequent price increase/decrease will also be effective with further

increase/decrease occurs over 25% of base price effective from the date of event.

The following Price adjustment clause applicable for Hiring Non A/C cars shall be considered.

$$V_f = \{ (0.85 \times P_f) \times (R \times (F_1 - F_0) / F_0) \}$$

V_f = Increase or decrease in the hire charges per trip **during the quarter under consideration due to change in the rate of fuel.**

F_0 = The official retail price per litre of High Speed Diesel (HSD) at the existing consumer pumps of IOC at Chennai on the third day prior to the date of opening of tender.

F_1 = The new official retail price per litre of HSD at the existing consumer pumps of IOC at Chennai, **for the 15th day of the middle calendar month of the quarter under consideration.**

R = Settled Hire charges per trip for each capacity

P_f = Percentage of Fuel component has been fixed as 25% for Hiring of non A/c cars.

10) OWNERSHIP:

The tenderer should either own the vehicle or should have valid agreement entitling him to use the vehicles or an arrangement with supplier of the vehicle like TATA Indica and enclose copies of documentary evidence along with the offer and produce original documentary evidence before placement of order.

However, the tenderer only responsible for the fulfillment of the contractual obligations / conditions.

11) REPLACEMENT OF VEHICLE:

- (a) Each tenderer shall give a replacement vehicle which will satisfy the tender conditions and to the satisfaction of the competent authority at the time of stopping of the vehicle on a particular day due to repair or any other reasons without any undue delay.
- (b) If the contractor desires to continue the operation of the replacement vehicle, he/she must submit valid agreement

entitling him to run the vehicle and enclose documental evidence.

- (c) Further, if the vehicle is absent without any replacement vehicle the expenditure incurred for transportation using other mode by the Deputy Managers of the TACTV shall be deducted in the subsequent bills along with a fine of Rs.100/- per day and paid to the official towards the transportation charges incurred by them. Also the work order of the vehicle is liable for cancellation without giving any notice.
- (d) In case of any breakdown while in use for local trips, a replacement vehicle should be arranged within 60 minutes time. In case of breakdown during outstation trips, the expenditure incurred for transportation using other mode by the Deputy Managers of the TACTV shall be deducted in the subsequent bills until a replacement vehicle is provided.

12) LICENCES:

- (a) Drivers must have attended three days refresher course conducted by the Institute of Road Transport (IRT), Taramani and the certificate issued by IRT shall be furnished before issuing work order.
- (b) Drivers with minimum 5 years experience in driving Light Motor Vehicles and also possessing an unblemished record shall be employed.
- (c) The owner shall furnish the Driver's Fitness Certificate for driving light motor vehicles issued by the Govt. Medical Officer.
- (d) The owner shall produce the credentials towards drivers experience in driving four wheeler vehicles.
- (e) Drivers with a minimum age of 25 years would alone be engaged and maximum age should not have crossed 55 years. Credential for the age shall also be furnished.
- (f) Driving license should be available always with the Driver and Xerox copy of the same should be handed over to the officer's concerned.

- (g) It is the duty of the tenderer to arrange for a standby Driver, with valid license, in case of the original driver is not turning up for duty for driving the vehicle without any stoppage.
- (h) The Driver should wear white uniforms while on duty, otherwise a fine of minimum **Rs.100/-** will be imposed on each occasion and deducted from the tenderer's bill.
- (i) The contractor should issue photo identity card to the driver and they should always carry it with them, while on duty.
- (j) The original Driving Licence should be produced to the Officers concerned of TACTV, for verification.

13) CHANGE OF DRIVER:

The change of driver would be permitted only when the substitute driver satisfies the above conditions of driver's appointment and the owner shall produce all credentials and get approval for permitting him to drive the vehicle. However except for short absence for 3 to 7 days of leave or owing to sickness, the tenderer without the specific approval in writing of the competent authority shall not change the Driver of a vehicle.

Alternatively the tenderer may get approval from the Deputy Managers of the TACTV for a panel of drivers to be appointed so that the drivers may be substituted immediately.

14) DISTRIBUTION OF VEHICLES:

- (a) The TACTV reserves the right to allot any vehicle to any Officers of the TACTV. The TACTV also reserves the right to re-allot the vehicle as per the need at any point of time. In case if the contractor refuses to take up the work give, the TACTV reserves the right to remove the vehicle from the contract and EMD/SD paid will be forfeited. Demand for plying for a particular Officer, will result in cancellation of the work order.
- (b) The tenderer should have the capacity of providing any number of cars as and when required by this TACTV and

he/she should specify the availability of the vehicles in the tender itself.

- (c) The TACTV reserves the right to accept or reject any tender partly or wholly without assigning any reason and also reserves the right to place orders with any tenderer for all vehicles offered by him or for any lesser number.

15) DISCIPLINE:

- (i) The tenderer is fully responsible for perfect discipline and good conduct of the Driver of the vehicle without giving room for any complaint from Officer in charge or TACTV (or) from general public. The contractor shall change the Driver if ordered to do so by competent authority and the competent authority's decision in this regard shall be final and shall not be questioned by the tenderer.
- (ii) The vehicle should run within the speed limit as prescribed in traffic rules.
- (iii) No TACTV employee shall directly or indirectly engage himself or permit any member of his/her family to engage in any contract or trade, business or other transaction with TACTV. If it is noticed, the contract would be liable for termination immediately without any notice and disciplinary action will be taken against the employee.
- (iv) The contractor shall ensure that the Drivers adhere to all traffic regulations etc. In case of any violations thereby inviting any legal action by police or others, the contractor shall be wholly responsible for damages and department will have no binding on that.
- (v) The vehicle sent to the officers should be in good condition and cleaned every day before it arrives to perform duty. There should not be any dust/dirt on the car or on the seats.
- (vi) The Driver should be instructed to come in clean uniform cleanly shaven with name badge and not to sleep or chitchat inside the vehicle when the vehicle is not in use.
- (vii) The behavior of the driver should be polite and should have good manners.

- (viii) The contractor or the driver engaged by the contractor should not initiate or indulge in agitation, non plying of services or taking part in strike for any reasons. Such act will liable for cancellation of work order, forfeiture of EMD/SD and forfeiture of payment due to the contractor if any without any notice.

16) DAMAGE:

- (i) Utmost care should be taken to avoid accidents. The contractor will be responsible for all liabilities due to accidents or damages caused to any properties including loss of life of any public or employee of Board or Contractor's employee.
- (ii) In case of fatal accidents, the vehicle will be stopped from operation and the work order of the vehicle concerned will

be cancelled immediately without any prejudice. For all other minor accidents, the vehicle will be stopped from operation for minimum of 2 days. The contractor should immediately substitute the vehicle to avoid dislocation. Replacement for the cancelled vehicles should be provided immediately as per TACTV terms and conditions.

17) PERIOD OF CONTRACT:

(i) The period of contract is for three years from the date of hiring service provided to the TACTV (or) the same may be extended suitably by mutual consent depending on the need of the same by the TACTV.

(ii) The Cars should be offered for hiring within 30 days from the date of issue of work order. The vehicle Regn. No. along with the original certificates, insurance, tourist permit, details of drivers as per the conditions stipulated above should be furnished at the time of offering vehicles for hiring to the TACTV.

(18) COVERAGE OF MOTOR VEHICLES ACT:

- a) The vehicle lent on hire should be covered under Section-66 of M.V.Act 1988 and no payment will be made for the vehicles not covered under the said act.
- b) The Vehicle should also satisfy the norms prescribed by Pollution Control Authorities.

19) WORKING HOURS:

- i)The vehicle should be sent in time as per the instructions of the vehicle using officer.
- ii) If any complaint is received from the vehicle using officer regarding delay in getting vehicle / insisting for early leaving by driver regularly, a fine of **Rs.100/-** will be imposed on each occasion. Suitable action to terminate the contract of the vehicle will be taken if such complaints are received more than 3 times in a month.
- iii) The driver earmarked for the duty should not have any other contractual obligations for rest of the day.

20) PAYMENT:

- (a) The payment will generally be settled within 15 days from the date of receipt of bills.
- (b) The bills in duplicate with statement containing the details viz. date of travel, vehicle No. Name of the officer, name of the District, places were performed. (detailed), total km., total hours and the amount with trip sheets duly signed by the vehicle using officer and advance stamped receipt should be furnished to the Managing Director TACTV. In the trip sheets, there should not be any over writing/ corrections, if so they should be attested by the Vehicles using Officer. The trip sheet should be closed daily by the Vehicle using Officer with the seal of the Officer and District. The same should be mentioned in the certificate also.

- (c) Each bill shall have a certificate from the official stating that Drivers permitted to run the vehicle are as per the terms and conditions.
- (d) The mode of payment will be through Electronic Clearance System(ECS) or crediting in the account of the respective contractor for which bank name, Branch, type of account, account No., etc. or the cancelled cheque should be furnished or D.D.

21) INCOME TAX:

As per the Income Tax Act and Rules, Income Tax, Surcharge, Educational Cess etc., and any other appropriate levy to Govt. as

may be notified from time to time will be deducted from each bill towards income tax deducted at source.

22) SECURITY DEPOSIT & EXECUTION OF AGREEMENT:

The successful tenderer should execute the agreement in the prescribed form in a non-judicial stamp paper to a value of Rs.20/- after remitting a security deposit at 2% of order value by D.D. from a Nationalised/Scheduled Bank in favour of M.D. TACTV Corp. Ltd.,

23) VIOLATION OF CONDITIONS:

The TACTV reserves the right to cancel the agreement if the Contractor violates any of the above conditions.

24) INSTRUCTIONS TO TENDERERS:

1. The "TACTV" means Tamil Nadu Arasu Cable TV Corporation Limited
2. Validity of tender is 90 days

3. Tenderers shall abide by all the subsequent instructions issued by the TACTV after the award of contract.
4. **The Vehicles offered should be written in Tamil “தமிழ்நாடு அரசு கேபிள் டிவி ஒப்பந்த ஊர்தி” and in English “ON CONTRACT WITH TACTV” in the appropriate places as directed by the TACTV.**
5. Copy of R.C. Book, Permit, Insurance, Road Tax, and Lease agreement, if any of the vehicle is to be enclosed with the tender.
6. Letter of Tender, Tender Schedule & Conditions, Details of Cars owned & hired and Price Schedule should be signed and submitted. Any bid received without signature in the above documents and requisite EMD amount per vehicle will be summarily rejected.
7. **The TACTV reserves the right to extend or reduce the contract period as per the TACTV’s requirement. The TACTV also reserves the right to terminate the contract without any prior notice.**
8. Tenders with conditions will not be considered.

Note: The TACTV reserves the right to accept or reject any tender without assigning any reason thereof. It is open to the TACTV to alter the conditions of the tender schedule in appropriate cases in the interest of the TACTV.

The above conditions are gone through and accepted by

SIGNATURE OF THE TENDERER
ADDRESS WITH SEAL

Contact Number

**DETAILS OF OWNED VEHICLES AND LEASED VEHICLES FOR HIRING
OF CARS ON CONTRACT BASIS FOR THREE YEARS**

CAR MODEL:

NON-AC TATA INDICA DIESEL OPERATED 5 SEATER / POWER
STEERING (2012, 2013) MODEL -VEHICLE TO BE SUPPLIED AFTER
THE ISSUE OF WORK ORDER.

TOTAL NO OF VEHICLES REQUIRED BY TACTV

i. For Non A/C Cars.(2012, 2013 Model)

a. For the 3 years contract period

-40 Nos

S.No	Description	No. of Non A/C Vehicles offered (in Figures)	No. Of Non A/C Vehicles offered (in Words)
1.	Owned vehicles offered		
2.	Leased Vehicles offered		

SIGNATURE OF THE TENDERER
ADDRESS WITH SEAL

Contact Number

PRICE SCHEDULE

WITHIN TAMIL NADU JURISDICTION FOR NON A/C CARS

S.no.	DESCRIPTION	RATE IN FIGURES (In Rupees)
1	Rate offered for 5 hours and up to 50 Kms	
2	Rate offered for 5 hours and up to 100 Kms	
3	Rate offered for 10 hours and up to 50 Kms.	
4	Rate offered for 10 hours and up to 100 Kms	
5	Rate offered for 12 hours and up to 50 kms.	
6	Rate offered for 12 hours and up to 100 Kms.	
7	Rate offered for 8 Hours a day and 2000 kms per month (20 days in a month)	
8	Rate offered for 10 Hours a day and 2500 kms per month (20 days in a month)	
9	Rate offered for 12 hours a day and 3000 kms per month (20 days in a month)	
10	Extra per Km of distance	
11	Extra per hour of time	

PRICE SCHEDULE-B

FOR AC CARS ON CALL BASIS (OPTIONAL) – Exclusive of GST

S.No.	Description	AC Indica/ Swift	Sedan Ac Indigo/Etios /Dzire	AC Tavera/Innova
1	Rate offered for 5 hours and upto 50 kms			
2	Rate offered for 10 hours and upto 100 kms			
3	Rate for extra km @ per km			
	Outstation			
1	Per days & 250 kms			
2	Drivers bata per day			

Note:

1. The rate will be applicable from the time of reporting at the price up point.
2. The commencement of the trip will be reckoned from the time of reporting, excluding the run time from travels office to the Pick up point.
3. Payment will be made on the basis of specific distance slab allotted to the officers and thereafter for every actual km run and hours engaged at extra.
4. Rate quoted should be inclusive of all charges
5. Service tax should be quoted separately and will be paid to the firm having PAN number allotted exclusively for Service tax authorities.

SIGNATURE OF THE TENDERER
ADDRESS WITH SEAL